

**MAYER DOMESTIC WATER IMPROVEMENT DISTRICT
13193 CENTRAL AVENUE
P.O. BOX 416
MAYER, ARIZONA 86333**

**Board Meeting Minutes
Special Session
6:00 P.M., January 26, 2006**

1. CALL TO ORDER

Board Chair, Ed Matteson, called the meeting to order at 6:00 P.M.

2. ROLL CALL

Ed Matteson, Mike King, Joanne Coe

3. DISCUSSION/POSSIBLE ACTION REGARDING AS BUILT BIDS

The Board had two bids to review. The first bid proposal was presented by Mr. Carl Rockwell, representing Claycomb/Rockwell Associates, Inc. He had previously provided the District with printed copies of the proposal. Mr. Rockwell explained the proposal, answered questions and showed the Board a sample map of a similar project. The Board asked for details regarding the actual cost and time frames of the project. The Board also asked how much time District employees would need to spend in order to complete the project.

The second presentation was made by Greg Barry, representing Shephard\Wesnitzer, Inc. Mr. Barry's proposal was not as extensive as the previous one, but did address the baseline requirements requested by the District. Again, questions were asked regarding actual costs, time frames and number of hours required of District employees.

After the presentations, the Board discussed the District's costs and employee time commitment in order to do the District's portion of the total project, regardless of which company might receive the bid. Board members voiced their concerns that the project, as proposed, would be too expensive and time consuming to complete at the present time. The Chair stated that the District might be able to change the scope of the work funded by grant monies. Joanne made a motion to draft a letter to change the scope of the grant from "as built" to "water location". The motion was seconded by Mike King and passed unanimously.

4. ADJOURNMENT - Mike King made the motion, seconded by Joanne Coe and the Board voted unanimously to adjourn at 7:12 P.M.

Minutes prepared by: _____

NOTICE OF BOARD MEETING

The Board of the Mayer Domestic Water Improvement District will meet in regular session on **Thursday, January 12, 2006 at 6:00pm**. The meeting will be held at the Mayer Water District Board Room at 13193 Central Avenue, Mayer, Arizona. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431-03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. *The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

AGENDA

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS
3. CALL TO THE PUBLIC
4. APPROVAL OF MINUTES
 - a. Regular Session December 8, 2005
 - b. Special Session December 21, 2005
 - c. Special Session November 30, 2005
5. BOARD REPORTS
6. REPORTS AND CORRESPONDENCE
 - a. Operator report
 - b. Office report
7. VOTE TO GO INTO EXECUTIVE SESSION
 - a. Personnel matters pursuant to A.R.S. 38-431.03 Re: Employee evaluation/Della Esposito
 - b. Personnel matters pursuant to A.R.S. 38-431.03 Re: Titled Managers/compensation
8. OLD BUSINESS
 - a. Discussion/possible action on Personnel/education/travel/expenses
 - b. Discussion/possible action on Resolution of Board Communication
 - c. Discussion/possible action Re: As Built bids
 - d. Discussion/possible action Re: new office furniture
9. NEW BUSINESS
 - a. Discussion/possible action on Designation of Titles for Field Manager and Office Manager/compensation
 - b. Election of Chairman of the Board position
 - c. Discussion Re: Paul Hines payment matter
 - d. Discussion/possible action to replace front office small computer
 - e. Discussion/possible action Re: tank rehabilitation
 - f. Discussion/possible action on Grievance Policy/Employee Complaint Procedure
 - g. Discussion/possible action on Board Member Letter of resignation
 - h. Discussion/possible action on Districts operational status with ADEQ

ADJOURNMENT

If any disabled person needs any type of accommodation, please notify the Mayer Domestic Water Improvement District at (928) 632-4113 prior to the scheduled meeting time.