



**Mayer Water District.**

**Regular Meeting Minutes (03-21-17)**

- I. Call to Order
  - a. Meeting called to order at 5:30pm
  - b. All members present (Bob, Ron, Julie, Kathy)
- II. Approval Executive Session Minutes (02-07-2017)
  - a. Julie motions to accept, All in favor (Julie, Ron, Good)
- III. Approval of Regular Session Meeting (02-21-17)
  - a. Ron motions to accept, Kathy King seconds
  - b. Discussion per King:
    - i. King - I have noticed there have been some omissions in the minutes, some typos, and some comments of the public that were omitted. I would like to see the minutes reflect more on what is said in the meetings. This is a legal record, a reflection of what is going on in the minute. I talked extensively on getting the agenda posted three days before the meeting so the public could see them. Please make some corrections to the previous minutes.
    - ii. Bob – Daniel I have a question. What were we advised by the lawyer of when we have to post the agenda & provide minutes to the board members?
    - iii. Daniel – Shiela told us 24 hours in advance.
    - iv. King – What’s legal & what’s right may not always be the same.
  - c. All in favor to approve.
- IV. Board Reports (out of agenda order)
  - a. Bob - Today I received a phone call at 12:55pm that Kathy King has started interrogating our forensic accountant. This was not authorized by the board. She is also accusing myself, Julie Voss, and Doug Babbitt of criminal activity. Now if we look back at the minute from the Regular meeting of 02-07-17, we established a POC on release of documents to individual board members, “Julie motions any documents pertaining to personal information or that are not normal request be brought before the board. Ron second, everyone in favor except Kathy King”. I have asked Judith to make the board a detailed report on what transpired and how much she charged for the conversation.
  - b. Bob – After only 38 days on the board Kathy King has filed a complaint with the AG. I have addressed this with the AG as well as the attorney. The high point of her complaint, “It is my opinion that I am not receiving pertinent information on purpose from the employees, that are possibly being directed by Bob Kaufman the Board Chair, to not submit them to me. I think it is possible that employees are covering up criminal actions on the part of certain board members & employee’s”. I have addressed this with the AG, and turned it over to our attorney.
  - c. Bob – As part of my board report I have some questions id like answered.
    - i. Questions for Mark Mills

1. Are you trying to cover up criminal actions on the part of certain board members or employee's?
    - a. Mark Mills – No.
  2. Are you aware of any of your employee's trying to cover up criminal actions?
    - a. Mark Mills – No.
  3. Have you ever been instructed to not supply pertinent information to Kathy King?
    - a. Mark Mills – No.
- ii. Questions for Daniel Gutierrez
1. Are you trying to cover up criminal actions on the part of certain board members and employee's?
    - a. Daniel Gutierrez – No.
  2. Have I, ever instructed you to withhold pertinent information from Kathy King?
    - a. Daniel Gutierrez – No.
- iii. Question for Julie Voss
1. Have you ever engaged in criminal actions while serving on this board?
    - a. Julie Voss – No.

**V. Field Report (presented by Mark Mills)**

- a. We had 3 main line leaks, 12 customer leaks, and 20 blue stakes. Chimney Wells 1-2 back online. We had two road repairs from previous leaks. ADEQ just sent us notice that we are in compliance, after inspection. Grapevine culverts had to be reset from wash out due to heavy rains. All small equipment has gone through recent maintenance. New chlorinator installed in Chimney 2 Well. We had seven after hour service calls this month. Chlorinators had to be adjusted from weather changes. Goodwin booster failed, we reset it and it seems to be cycling fine now.
- b. Meeting with new property owners next to Cliff & Gate well. They have a well that they want to give us the rights to. They will be getting a new source test done, before we go through with further meetings.
  - i. Discussion per Bob:
    1. Bob - Mark, have we had any extended customer outages?
    2. Bob - Can you tell me where this lock came from?
      - a. Mark – That lock came off the Kings meter, we found it whenever meter readings were being read. We found someone personal lock on the meter.
    3. Bob - Are you going to file any charges for tampering with equipment?
      - a. Mark Mills – No, not this time.
    4. Ron – Was the lock on the meter?
      - a. Mark Mills – It was locked on our meter in the open position. The meter is not customer equipment.

**VI. Financial Report (presented by Daniel Gutierrez)**

- a. Systems Totals Report:
  - i. Water pumped 1.8m Gals – 1.5m Gals sold
  - ii. 6.92% water loss
  - iii. Current charges \$19,467.31
  - iv. Total Receivables \$41,129.75
- b. Bank of the West:

- i. Business account ending balance of \$4,000.00 (Just Transferred \$25,000.00 to Yavapai Warrant Account)
  - ii. Rental account ending balance of \$5,200.00
- c. Warrant Account:
  - i. Ending Balance of \$121,663.28
- d. Financials:
  - i. Judith and Stephanie are currently working together to setup correct financial information, so that we can provide the board with a good board packet. We hoped to have it accomplished this meeting but the accountants still need more time to correct a lot of information. The board packets should be complete next month.
- e. Discussion per Ron Good:
  - i. Ron – I have some questions on some credit card transactions. I see some purchases from boot barn, is this a clothing allowance?
    - 1. Mark – There is a clothing allowance for a pair of boots, and 3 pairs a pants per year.
  - ii. Ron – I get curious about some of the low amounts on the credit cards.
    - 1. Mark – We have receipts for every credit card purchase.
    - 2. Daniel – I will follow up and get the receipts for you Ron.

**VII. Paycheck Payroll Service (presented by Gary)**

- a. Local representative for this area. Paychecks has been around for about 40 years. Starting in Rochester, NY.
- b. Paychecks take 100% responsibility for taxes, creating a barrier between the IRS and the District.
- c. \$70.75 per pay period, onetime \$35.00 implementation fee, W2's & W3's \$67.50 base fee, \$6.00 per W2 produced.
- d. Fee's will be emailed to the board

**VIII. Filling of open board position**

- a. Two letters of intent where turned into the District.
  - i. Jacklyn Burress, and Vinnie Alessio
- b. Kathy moves that we accept the application from Jacklyn, Ron seconds
  - i. Discussion:
    - 1. Kathy King – I want to thank Vinnie and Jacklyn for their application. I recommend Jacklyn because she knows what she is getting into, as she has been attending the board meetings. (Kathy reads both letters of intent, which will be provided with these minutes)
    - 2. Ron – Is Jacklyn here?
      - a. Kathy – No, she is out of Town.
    - 3. Ron – Did Jacklyn work real estate?
      - a. Kathy – Yes.
    - 4. Ron – Could we have Vinnie come answer some questions.
    - 5. Ron – I see our board and I see a lot of people who have worked outside, and we are in a current mess because we don't know nothing about the inside work. We need someone who could look at records, and finances to make sure things are going right?
    - 6. Vinnie – Yes, I owned my own business for over 55 years.

7. Bob – You have plenty of field experience?
  8. Vinnie – Yes, I laid most of the new pipeline in this town.
  9. Julie – So you would know where all the pipeline is at.
  10. Vinnie – Yes, I know where everything is at.
  11. Ron – I can't ask the same questions to Jacklyn because she is not here.
- c. Vote: Kathy & Ron vote yes, Bob & Julie vote no.
  - d. Julie makes motion to have Vinnie fill the open board position, Ron Seconds.
    - i. Discussion per King:
      1. King – I don't think it works like that, I don't think you can go back. I think there is a different process for a tie.
      2. Ron – I don't know how it works.
  - e. Vote: Julie & Bob votes yes, Ron & Kathy vote no.
  - f. Tabled till next Board meeting.

**IX. Call to the Public**

- a. Mike King: I'm the one who put the lock on the meter, which is a 100yds from my property. Someone shut my water off, not sure who. If I have no water my pump on the top of the hill will burn up. I'm concerned with the amount of money the board is spending on legal fees. I felt that my wife and I were being harassed by Bob Kaufman, and Pat Champion, so I went out and hired an attorney, to send a cease and desist letter to the board. I never got a response, if they responded it would've saved the company money.
- b. Joanne Coe: You guys have lessened our minutes. We have three accountants and we still don't have financials. Now we are going to outsource payroll, we used to do payroll and it did just fine. I want to thank Ron for asking the questions you did. The minutes by law have to be ready by three days. Let's get on with our business it's not Bob vs Kathy King.
- c. Judy Couch: Was the issue resolved regarding the checks that where never cashed?

**X. Adjournment**

- a. Julie make motion to adjourn, Ron seconds, All in Favor. 6:06pm