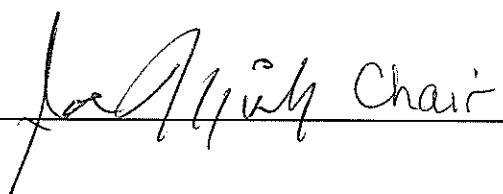


# Mayer Domestic Water Improvement District

## Minutes of Regular Meeting

### May 28, 2020

- I. Call to Order 4:00 p.m.
- II. Roll Call of Members -  
**Chairman Joe Mish, Clerk Kathy King, Member Kevin Jones, Member Dennis Chambers, Member, Jacque Burruss via phone**
- III. Pledge of Allegiance
- IV. Comments from the Public **No Public Present**
- V. Approval of meeting minutes from Regular session April 23, 2020  
**Clerk King motions to approve meeting minutes from Regular session April 23, 2020, Member Burruss 2nds, Vote – Chair Mish - Aye, Clerk King – Aye, Member Jones – Aye, Member Chambers – Aye, Member Burruss – Aye, PASSED**
- VI. Approve financials from March 2020  
**Clerk King motions to approve financials from March 2020, Member Jones 2nds, Vote – Chair Mish - Aye, Clerk King – Aye, Member Jones – Aye, Member Chambers – Aye, Member Burruss – Aye, PASSED**
- VII. Manager's report – **By Frank Soto - Manager.**
  1. 12 blue stakes as of May 28, 2020.
  2. No main line water leaks this month.
  3. Still in the running for the flood grant. May have to do some of the work ourselves.
  4. Applying for the Search grant from Rural Development for preliminary engineering report (PER). Meeting with RCAC person to assist District with application next week.
  5. Oakhills Well rehab is getting closer. Getting the building up for final inspection. Still needs electrical to pump in well.
  6. Roberts Well is ready to pour the pad and call for inspection on electrical conduit. APS still has to install poles on their side.
  7. Update on agreement with Forest Service Permittee Tom Lowe. No word from Mr. Lowe.
  8. Purchased one new front tire for backhoe. It now has new tires on front. Rear tires are good for a while longer.
  9. Received letter from ADWR Amy Levey that District will be reimbursed \$33,000.00 from CAP Trust account.
  10. Block wall in front of office has turned into a mess. No footing to keep the wall straight. Have to redo the entire wall or?
  11. Renter at 13193 Central is back and is in the process of cleaning up the property and rumors of him leaving. We might start thinking of what to do with property.
  12. Lana and Mardi have been helping with the food box program with the County.
  13. Purchased a used tow behind air compressor to operate large air tools for \$1200 and another \$300 in repairs/batteries. To rent one cost us about \$300 a day.
  14. Still working on understanding the piping at Poland Jct. tank yard. Spent two days with the vac trailer tracing out lines. Getting more confusing instead of better.

Chair

**Member Jones motions for approve the Managers report as stated, Clerk King 2nds.  
Vote – Chair Mish - Aye, Clerk King – Aye, Member Jones – Aye, Member Chambers – Aye,  
Member Burruss – Aye, PASSED**

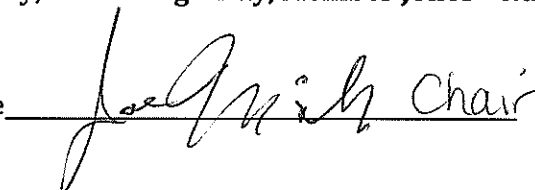
**VIII. Office report By Mardi Befort Office - Manager**

1. We have 11 accounts that are 2 or more months past due. I sent a letter out to each of them Tuesday, May 26, 2020 letting them know they need to contact the office before July 10, 2020 to make payment arrangements or they will be put on the shut off list. A copy of this letter is in your packet
2. Mardi created a payment agreement contract for past due customers and customers with high water bills to sign. Mardi included the contract if your packets if you want to review it.
3. Mardi would like to create a letter to send to landlords to inform them when a renter has their water turned off for non-payment as ultimately the landlord/owner is responsible for the water bill.
4. Mardi is still working on the rate study as well as the SEARCH grant, Mario with RCAC will be here next week to tour the district, get last minute items for the rate study and help me with the SEARCH grant application.
5. Lana and Mardi (mostly Lana) have pinned all of the wells, tanks, booster and meters into Google Earth mapping. We are going to work on the water lines and valves next. This information was needed for the rate study in order to know the quantity (feet) of pipe we have in the ground and is this important information for the District to have as well. We have blue prints with this information on it, but with Google Earth we can take the information out in the field with us and make changes to it as we make improvements to the district. For example, the water line and meters on stagecoach that were moved.
6. The CCR's went out 5/27/2020. Thanks mostly to Lana!!!
7. This month's direct deposit check for the Bank of the West account is \$7524.98 which will bring the account balance back up to 10,000.00.

**Clerk King motions to accept the office report as stated, Member Chambers 2nds,  
Member Jones states that we could purchase a GPS devise that would more accurately  
mark our meters as we stand by them. Vote – Chair Mish - Aye, Clerk King – Aye, Member  
Jones – Aye, Member Chambers – Aye, Member Burruss – Aye, PASSED**

**IX. Discussion/Review/Action**

- a. Discussion and possible action regarding discussions with American Tower for possible lease renewal. The Board may vote to enter into executive session pursuant to Ariz. Rev. Stat. Section 38-431.03(A)(3) for consultation with legal counsel for legal advice, or 38-431.03(A)(5) for consultation with legal counsel regarding contracts that are the subject of negotiation. **-TABLED**
- b. Approve date for Customer Appreciation BBQ **-TABLED**  
**Chair Mish tabled until we know more about what is happening with COVID 19 moving forward**
- c. Approve for mining co/Dave Knight to mine the gravel on the District Grapevine property  
**Clerk King to approve mining co/Dave Knight to mine the gravel on the District Grapevine property, Member Chambers 2nds, Frank explained that during the negotiations for the moving of the water lines with Dave Knight. Mr. Knight asked if he could mine the gravel at the Grapevine property. The board voiced concerns on how mining around the wells would affect the wells with possible contamination as well as affect the water table. Frank stated he spoke with a geologist and it was recommended to not allow it. Vote – Chair Mish - Nay, Clerk King – Nay, Member Jones – Nay, Member**

 Chair

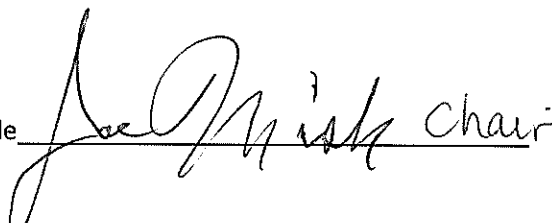
**Chambers – Nay, Member Burruss –Nay, FAILED**

- d. Approve tentative 2020-2021 budget  
**Clerk King motions to approve tentative 2020-2021 budget, Member Burruss 2nds, Vote – Chair Mish - Aye, Clerk King – Aye, Member Jones – Aye, Member Chambers – Aye, Member Burruss – Aye, PASSED**
- e. Approve to continue to waive late fees and transaction fees until June 26, 2020.  
**Clerk King motions to approve to continue to waive late fees and transaction fees until June 26, 2020, Member Burruss 2nds, Vote – Chair Mish - Aye, Clerk King – Aye, Member Jones – Aye, Member Chambers – Aye, Member Burruss – Aye, PASSED**
- f. Approve Board meeting time for June 25, 2020  
**Clerk King motions to approve Board meeting time for June 25, 2020 at 4:00 pm. Member Chambers 2nds, Member Burruss asked, What about past complaints? Clerk King responded and said if we get complaints, we will move the meeting time back to 6pm. - Vote – Chair Mish - Aye, Clerk King – Aye, Member Jones – Aye, Member Chambers – Aye, Member Burruss – Aye, PASSED**
- g. Approve not to do shut offs until June 26, 2020  
**Clerk King motions to approve not to do shut offs until June 26, 2020, Member Burruss 2nds, Vote – Chair Mish - Aye, Clerk King – Aye, Member Jones – Aye, Member Chambers – Aye, Member Burruss – Aye, PASSED**
- h. Approve to pay employees a minimum of 2 hours per day for rounds on weekends and holidays.  
**Member Jones motions to pay employees a minimum of 2 hours per day for rounds on weekends and holidays, Member Chambers 2nds, Vote – Chair Mish - Aye, Clerk King – Aye, Member Jones – Aye, Member Chambers – Aye, Member Burruss – Aye, PASSED**
- i. Approve policy change for disenfranchised/inactive meters  
**Clerk King motions to approve policy change for disenfranchised/inactive meters. Member Chambers 2nds, Clerk King motions to amend her motion, Member Burruss 2nds, Clerk King motions to not allow any future disenfranchised meters, Member Burruss 2nds Vote – Chair Mish - Aye, Clerk King – Aye, Member Jones – Aye, Member Chambers – Aye, Member Burruss – Aye, PASSED**

**Member Burruss left meeting at 5:05pm**

- j. Approve John “Jack” Light for consulting work  
**Clerk King motions to approve John “Jack” Light for consulting work. Member Jones 2nds, Vote – Chair Mish - Aye, Clerk King – Aye, Member Jones – Aye, Member Chambers – Aye - PASSED**
- k. Approve how to reopen office  
**Clerk King motions to approve reopening the office in 60 days. Member Chambers 2nds, Vote – Chair Mish - Aye, Clerk King – Aye, Member Jones – Aye, Member Chambers – Aye - PASSED**

**X. Adjournment – 5:14 p.m.**

 chair