

**MAYER DOMESTIC WATER IMPROVEMENT DISTRICT
13193 CENTRAL AVENUE
P.O. BOX 416
MAYER, ARIZONA 86333**

**Board Meeting Minutes
Special Session
7:00 P.M., September 9, 2004**

1. CALL TO ORDER

Board Chairperson Alison Atwater called the meeting to order at 7:06 P.M.

2. ROLL CALL OF BOARD MEMBERS

Dave Albins, Mike King and Joanne Coe present. Margie Good was absent.

3. APPROVAL OF MINUTES

Due to some revisions that need to be made, a motion to table the Minutes for August 12th, 2004, July 8th, 2004 and August 21st, 2004, was made by Joanne, seconded by Dave and passed unanimously.

4. BOARD REPORTS

- A. Mike King expressed disappointment at Mr. Jones' resignation and at the way the District has been run lately.
- B. Dave Albins expressed hope that we could keep a positive attitude concerning the District.

5. CALL TO THE PUBLIC

Bill Roberts (from PumpTech) commented on one of his employees using a company truck for personal business and that his employee had apologized for using a company truck at a water district jobsite.

Bert Teskey expressed concerns regarding District overtime and financial expenditures by the District on line extensions.

6. REPORTS AND CORRESPONDENCE

- A. Due to the absence of and the Letter of Resignation from Water Manager William Jones, which was received just prior to the meeting, no report was given. Operator James Manius was also absent.

- B. Pam, Office Manager, was on vacation and there was no oral report given. The members did review the reports and information provided in the packets prepared for the meeting. There was brief discussion of financial reports.

At this point, Joanne made a motion to adopt an emergency agenda item regarding the upcoming vacancy for the Water Manager position, Dave seconded and the motion passed unanimously. The Board discussed how the job should be posted and/or advertised. Dave suggested that we contact ADEQ concerning prospective applicants and find out what our options are. Joanne volunteered to contact ADEQ. The Board discussed the need for an individual to fill the position, rather than a management company. The Board decided to meet in a special session on Saturday, September 11, 2004 at 2:00 P. M. to work on this further.

7. VOTE TO GO INTO EXECUTIVE SESSION

No vote was taken.

8. OLD BUSINESS

- A. No discussion/no action regarding District's long/short term plan and priorities.
- B. No discussion/no action regarding District rate structure. (Listed as D on agenda)
- C. No discussion/no action regarding Water Emergency Conservation Plan. (Listed as E on agenda)
- D. No discussion regarding possible raise for James Manius, as he was not present. (Listed as F on agenda.)
- E. The Board was advised that Paul Orme is scheduled to attend the October 14th, 2004, regular meeting to explain Cap Trust Money. (Listed as G on agenda.)
- F. Dave Albins showed the Board that he has a copy of the recorded Resolution pertaining to the agreement between the District and Phil Albins. (Listed as H on agenda.)
- G. Discussion was held regarding water service to High Chaparral and Dave explained that Board action concerning a line extension was based on William Jones' recommendations. Dave's opinion was that the line extension would probably not adversely affect the supply to Poland. Mike felt that the extension quite possibly could severely affect the available water to Poland. Alison reminded the Board that their number one priority is sourcing. (Listed as I on agenda.)

9. NEW BUSINESS

- A. The issue of overtime pay was discussed and Mike expressed his wish to stop overtime and utilize a time clock. Dave suggested that the Operation Manager's position could be salaried rather than an hourly position. There was general agreement that this be considered.

- B. Joanne offered to look into the availability and cost to purchase a time clock.
- C. The Board discussed the possibility of hiring a realtor to locate available well sites – Dave suggested that a letter be drafted and sent to local realtors expressing our interest in potential well sites. Dave also said that he would attend an upcoming meeting with local realtors and he volunteered to investigate the BLM well adjacent to High Chaparral.
- D. The Employee Manual was briefly discussed and the need to look at it closely and see what changes need to be made. It was decided that it will take some time and that it will remain on the agenda as a “discussion/possible action” item.

10. ADJOURNMENT -

The meeting was adjourned at approximately 9:10 P.M.