

**MAYER DOMESTIC WATER IMPROVEMENT DISTRICT
13193 CENTRAL AVENUE
P.O. BOX 416
MAYER, ARIZONA 86333
Meeting Held at Mayer Water District Meeting Room**

**Board Meeting Minutes
Special Session
2:00 p.m., September 11, 2004**

1. Call to Order

Alison Atwater called meeting to order at 2:13 p.m. Meeting was moved inside the District office because Board members had no key to the meeting room; sign was posted on meeting room door explaining that meeting was in the office.

2. Roll Call of Board Members

Four board members present; Margie Good absent.

3. Acceptance of Resignation of Field Manager

Board discussed specific questions to ask Bill Jones before he leaves the District's employ. Discussion resulted in the Board's rejecting the terms of Field Manager's letter of resignation. Dave Albins moved to accept resignation of Bill Jones but make the resignation effective immediately. Joanne Coe seconded the motion. Motion passed with 4 in favor, 0 opposed. Board wrote final paycheck for gross wages covering week of 9/6/04 through 9/10/04 with withholdings/deductions to be taken from reimbursement for accrued vacation time, to be paid upon the return of the Office Manager. Board wrote a letter to Mr. Jones to accompany the final paycheck, advising him of these terms.

4. Advertising to Fill Vacant Field Manager Position

Board drafted an ad for the Field Manager position and discussed possible venues for posting the ad. (Mike King left the meeting at 5:00 p.m.) Dave Albins made a motion to authorize expenditures up to \$1,000.00 for advertising for the Field Manager position. Joanne Coe seconded the motion. Motion passed with 3 in favor, 0 opposed.

5. Adjournment

Alison Atwater adjourned the meeting at 6:00 p.m.

Revised

NOTICE OF MEETING

The Water Board of the Mayer Domestic Water Improvement District will meet in regular session on Thursday September 9, 2004 at 7:00 p.m. The meeting will be held at the Mayer Water District Boardroom at 13193 Central Ave., Mayer, Arizona. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03 (A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL OF BOARD MEMBERS**
3. **APPROVE OF MINUTES**
 - A. Regular Session August 12, 2004
 - B. Executive Session July 8, 2004
 - C. Special Session August 21, 2004
4. **BOARD REPORTS**
5. **CALL TO THE PUBLIC**

Consideration and discussion of comments and complaints from the public. Those wishing to address the Mayer Water Improvement District Board need not request permission in advance. The Water District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the board may direct that staff reviews the matter or that the matter be placed on a future agenda. The Water District Board cannot discuss or take legal action on any issues raised during the Call to the public due to restrictions of the Open Meeting Law.
6. **REPORTS AND CORRESPONDENCE**
 - A. Water Manager/Operator Report
 - B. Office Manager Report
7. **VOTE TO GO INTO EXECUTIVE SESSION**
 - A. Personnel matters pursuant to A.R.S. §38-431.03 (A)(I) re: Performance review/possible raise of employee James Manius
8. **OLD BUSINESS.**
 - A. Discussion/possible action on review of district's long/short-term plan, discussion of priorities.
 - ~~D. Discussion/possible action on water district rate structure.~~
 - E. Discussion/possible action on a Water Emergency Conservation Plan for the district
 - ~~F. Discussion on review and possible raise for James Manius~~
 - ~~G. Discussion/possible action re: Paul Orme coming to board meeting on October 14 to explain use of the Cap Trust Money~~
 - H. Discussion/possible action re: Review of free water meters from Albins Amended Agreement between Mayer Water District and Albins dated 8/13/1998
 - I. Discussion/possible action re: Water Service to High Chaparral
9. **NEW BUSINESS**
 - LV. A. Discussion/possible action on Overtime Pay
 - LV. B. Discussion/possible action on purchasing a time clock
 - C. Discussion/possible action on Hiring a realtor to locate available wells
 - D. Discussion/possible action on Employee manual.
10. **ADJOURNMENT**

If any disabled person needs any type of accommodation, please notify the Mayer Domestic Water Improvement District at (928) 632-4113 prior to the scheduled meeting time.

Stable next mtg. Solved to revise Emp. manual.

*- certificate
- the expense
- items
- M. Good news
- all*