

APPROVE

MAYER DOMESTIC WATER IMPROVEMENT DISTRICT  
13193 CENTRAL AVENUE  
P.O. BOX 416  
MAYER, ARIZONA 86333

Board Meeting Minutes  
Special Session  
6:00 P.M., March 16, 2006

1. CALL TO ORDER

Board Chair, Ed Matteson, called the meeting to order at 5:58 P.M.

2. ROLL CALL

Ed Matteson, Mike King, Joanne Coe, Kevin Jones and Rick Ziegler were present.

3. DISCUSSION/POSSIBLE ACTION RE: WIFA GRANT WORKSHOP

After the initial information concerning this topic was relayed by Casey Boone, it was decided that this item would be postponed until after Item #5 on the Agenda is discussed (Office Restructure).

4. DISCUSSION/POSSIBLE ACTION RE: DENNIS SUNDIE PROJECT APPROVAL

Chairman Matteson said that he was not really going to bring this up or discuss this because at our last regular Board meeting, Mr. Sundie was given the go-ahead to make his presentation to DWR for possible funding. Until the District hears back on the funding, it is a moot issue and does not require any action by the Board at the present time. Mike King asked Casey why this was on the Agenda and the Chair said that Mr. Sundie was going to attend this meeting but that there was no reason for him to come at this time as we would not be signing any proposal without the funding information.

5. DISCUSSION/POSSIBLE ACTION RE: OFFICE RESTRUCTURE

Chairman Matteson said this is an item the Board needs to deal with because, in the past, every member has expressed concerns about the office being closed and the job-sharing situation does not appear to be working. He said he is at a loss, and it is his suggestion that we advertise for a fulltime person and hire a fulltime person to keep the office open five days a week with one person. His other suggestion would be that the Board name one manager, namely Casey, to manage the District, which would make him the responsible for both the field and the office. Kevin Jones asked Casey if he had the time to do this and Casey said that, presently, he was spending more and

more time in the office so he thought this was the answer. Joanne Coe said she had questions about that situation and about the transition for this position as to the time frame, the pay, the advertising for the position, etc., especially since Della has recently resigned. Further discussion was held and Ed Matteson said that on their recent trip to Phoenix, Casey said that Margie did not want to work five days, or even three days, that she was interested in doing grant writing. He suggested that we hire someone to do the office job @40 hours a week, let Margie train her and pay \$9.50 - \$10.00, which is in the range we are already paying for that job. Ed Matteson said he thought we should advertise in the paper and, in fact, he had already had done it the previous day. Joanne Coe said that she wanted to go on the record with the way this was being handled, this is an important issue and the Board should be deciding these things as a Board. This involves District money, employment issues and the direction of the Water District. Mike King briefly discussed the history of the job structure and said that, as far having someone in the office fulltime, he thought it would be a good idea. He also stated that he viewed this as one fulltime position replacing two part-time positions and that there would be temporary overlap while Margie trains the new person to do the job she and Della shared, and this is the only position being created by the Board. Audience members had a few comments and questions and there was more discussion. Casey will bring the final candidates information to the Board, we will go through the interview process with him and he will hire/fire for this position. Rick Ziegler was asked for comments and after clarifying the intent of the Board, he made a motion to re-designate Casey as Manager, hire a 40 hour office person. Mike King seconded and a brief discussion was held to clarify the motion and intent of the Board, and the motion passed unanimously.

**\*\*ITEM #3 CONTINUED**

Kevin asked if Margie is in the process of phasing out and going to be leaving, is this something she needs to attend. Casey was asked for his opinion and said this should just be tabled, therefore no action was needed. There was discussion on general items (such as upcoming seminar date, etc.) Mike King raised the issue of giving a raise to Casey and made a motion to give Casey a \$1.00 an hour increase, Kevin seconded and after discussion on the topic, Mike King withdrew his motion. Casey commented on the notice regarding the nitrate levels.

**6. ADJOURNMENT**

Rick made a motion to adjourn at 6:40 P.M., Mike seconded and the motion passed unanimously/

Minutes prepared by:                     *J. Coe*