

MAYER DOMESTIC WATER IMPROVEMENT DISTRICT
P.O. BOX 416
19193 CENTRAL AVENUE
MAYER, ARIZONA 86333
520-632-4113

approved
10-14-99
Bill

BOARD MEETING MINUTES
SEPTEMBER 9, 1999

- 1.) Chairman Mike Schuhmacher called the meeting to order at 7:00 p.m.
- 2.) Board Members present were Chairman of the Board Mike Schuhmacher, Dick Diffenderfer, Mike King, Duane Hines, and Walt Diskin was present at approximately 7:45.
- 3.) Dick Diffenderfer made the motion to approve the minutes for the August 12, 1999 meeting, Duane Hines seconded, the Board voted, the motion carried.
- 4.) **MANAGER/OPERATOR REPORT**
 - A.) Frank Soto informed the Board Financial Statement was off transfer of cash was in route to the bank and should be corrected by next meeting.
 - B.) Frank Soto reported on a waterline being exposed as a result of a customer digging in his backyard.
 - C.) Frank Soto reported someone stole fencing that was around a well by the grapevine, authorities were called and took a report.
 - D.) Frank Soto reported District has been reimbursed for the property that was ruined by the lightning strike.
 - E.) Frank Soto reported on the testing of the AZ Step Tank.
 - F.) Frank Soto discussed meeting with Anna Young the Attorney concerning the Jerry Johnson's lot situation. The attorney sent a letter to Mr. Johnson asking to at least let the Water District cover lines to keep them from freezing this winter. Mr. Johnson sold the property to Mr. Samsil and Frank Soto is in the process of getting an Easement for Mayer Water District.
 - G.) Frank Soto reported on the need to replace some faucets and do some maintenance on the office.
 - H.) Frank Soto reported on Duane Hine and his attending the ASAU Conference and what a learning experience it was.
- 5.) **OLD BUSINESS**
 - A.) Discussion on refinancing debt. Manager reported on having Mr. Whittington the Water District's Attorney review the Contract. A letter was sent to Community First with some minor changes, now just waiting for their reply.
 - B.) Discussion on possible lease agreement with Voicestream. Manager reported Voice Stream and Cellular One are needing space to put up a 12 x 12 shed. Voice Stream has not come to the District yet.
 - C.) Discussion on Albin's Agreement concerning Lucas Well. Manager reported Mr. Whittington referred the question to another attorney that is more knowledgeable in this area.
- 6.) **NEW BUSINESS**
 - A.) Approval to purchase a Hydrant meter was discussed. Manager explained the need for a meter as the county and others are using the hydrant by the school for getting water and up till now it has been on the honor system. Manager indicated the cost would be approximately \$600.00. Mike King made a motion to approve the purchase of a Hydrant Meter, Dick Diffenderfer seconded, the Board voted, motion carried.

- B.) Approval to Exchange water to the County for paving. Chairman Mike Schuhmacher commented as long as it was monitored and was a fair exchange. Duane Hines made a motion to exchange water for paving by the county, Dick Diffenderfer seconded, the Board voted, motion carried.
- C.) Discussion on water bill for customer was Table until next month. There has been no response by the customer on letter sent them by the Manager.
- D.) Discussion possible action on adopting a Personel Manual. Mike King asked why this was necessary, Manager responded by explaining there must be a manual adopted to clarify what benefits are available and what employees are considered full-time or part-time that way there are no questions.
- E.) Approval on New Account Application and copy of shut-off policy was Tabled until the wording is added to.
- F.) Duane Hines made a motion to approve sending Frank Soto and Barbara Flick to computer class being held September 13th through September 16th at Mayer High School, Mike King seconded, the Board voted, motion carried.
- G.) Discussion on relocating waterlines on Dave Johnson property. Manager had reported earlier Mr. Johnson was digging in his backyard and uncovered waterlines, Manager drilled a hole in the line and discovered they did have water running through them. Mr. Johnson would like them relocated. Dick Diffenderfer made a motion to relocate approximately 150 feet of waterline, Duane Hines seconded, the Board voted, motion carried.
- H.) Manager reported the need for a new seat and mechanical work done on the water truck. Mike made a motion to approve the repairs, Duane Hines seconded, the Board voted, motion carried.

7.) **COMMENTS**

- A.) Dick Diffenderfer asked about Conference in Pinetop on November 16-18th and asked if Frank Soto was going to attend.
 - B.) Dick Diffenderfer informed the board he may not be able to make October 14th Board meeting.
 - C.) Frank Soto brought board up to date on the Hydrologist Manera.
- 9.)
- A.) Dick Diffenderfer made a motion to move Executive Session above adjournment, Duane Hines seconded, the Board voted, motion carried. Walt Diskin made motion to go into Executive Session, Duane Hines seconded, the Board voted, motion carried.
 - B.) Dick Diffenderfer made a motion to go back into Open Session, Walt Diskin seconded, the Board voted, motion carried. Action taken on item 9, motion by Walt Diskin to give employee Gary Hansen a .50 cent per hour raise, Barbara Flick a .50 cent per hour raise and Frank Soto a .50 cent per hour raise and one week additional paid vacation, Dick Diffenderfer seconded, the Board voted, motion carried.
- 8.) **ADJOURNMENT**: Mike Schuhmacher adjourned the meeting at 8:30 p.m.