

**MAYER DOMESTIC WATER IMPROVEMENT DISTRICT**  
**13193 CENTRAL AVENUE**  
**P.O. BOX 416**  
**MAYER, ARIZONA 86333**  
**Meeting Held at Mayer Water District Meeting Room**

**Board Meeting Minutes**  
**Regular Session**  
**6:00 p.m., October 13, 2005**

**1. CALL TO ORDER**

Board Chairman Ed Matteson called the meeting to order at 6:00 pm

**2. ROLL CALL OF BOARD MEMBERS**

Board members present Ed Matteson, Bob Houser, Mike King and Joanne Coe.

**3. CALL TO THE PUBLIC**

Rudy Cassias commented on the new water meter issue and asked to be considered because of the bind of not having a meter, and they want to live in Mayer.

Jeff Bee of Summer Sweet Realty represented two buyers and commented on the new meter issue.

Paul Hines commented that the minutes did not contain as much detail.

**4. APPROVAL OF MINUTES**

A. Mike King asked that the Adjournment have the number 10.) before it and made a Motion to accept the minutes of September 8, 2005 as amended. Bob Houser seconded, Board voted/Motion carried, all in favor.

**5. BOARD REPORTS**

- A. Joanne Coe commented that a new home development was going in on Saguaro and there had been four wells put in for that area.
- B. Bob Houser commented that the Board has received a letter from Mr. Cassias and the Reality companies need to know about the District Policy.

**6. REPORTS AND CORRESPONDENCE**

**A. Casey Boone Field Manager report**

Casey gave an oral report on the events of the past month which included the repair of six main line leaks, replacement of four meters, getting Chimney well #1 back on line, all electric at Poland updated, still dealing with cross connections at Poland, painted the pump houses, disconnected three hundred feet of old line at the old rail road, getting the

school tank redesigned so the system can be classified at a reduced level, among other things.

**B. Office Manager Report**

Margie Good submitted a written report on the events of the month and gave an oral report which included a very encouraging Systems Totals Report that showed the water loss was greatly improved and the income was greater on less water pumped than it was back in March when she took the job over from Pam. Also, customer Shut-off's from lack of payments were the Least they have ever been. Regarding the Wifa Grant money she was able to retrieve \$9,300.00 to be put toward System Identification.

**7. VOTE TO GO INTO EXECUTIVE SESSION**

- A. Mike King made a motion to go into Executive Session; Joanne Coe seconded, Board voted, motion carried, all in favor.  
Resume Regular Session 7:48 p.m.

**8. OLD BUSINESS**

- A. Nextel Lease: No letter as yet.
- B. Chuck Dickens Hydrology study: Joanne Coe made a motion to Table while staff gathers more information, Mike King seconded, Bob commented that we should do as much as we can in house, Ed asked that maps and data be collected, Mike commented that we should continue to look into new sources. Board voted, motion carried, all in favor.
- C. Policies and Procedures: Joanne is still working on it. Margie was asked to get a manual from another small district to use as a guide. Joanne made a motion to Table with the understanding that we will have more information next month, Mike seconded, Board voted, motion carried, all in favor
- D. Personnel Education: Mike made a motion to send Margie to the October 25<sup>th</sup> RCAC Seminar and provide for gas expenses, Joanne seconded the motion, the Board discussed that any Board member that wanted to go should go too, Board voted, motion carried, all in favor.

**9. NEW BUSINESS**

- A. Employee raises: Mike made a motion to raise Margie Good's hourly rate of pay \$1.00 per hour, Joanne seconded, Ed noted that the Board will look at job descriptions to decide what employees will do, Board voted, motion carried, All in favor.
- B. Truck warranty: Mike made a motion to pay for the Extended Warranty for the 2003 Dodge truck, Bob seconded the motion, Board voted, motion carried.
- C. Foxworth-Galbraith Account: Bob moved to open up a line of credit up to \$2000.00, Mike seconded, the Board discussed who would be on the

Account; Bob amended his motion to include Margie, Casey and Rex as signers on the account, Mike seconded, Board voted, motion carried, all in favor.

D. Carpet and Furniture estimates: Prices were discussed along with quality; Joanne made a motion to Table the issue for further study, Mike seconded, Board voted, motion carried, all in favor.

E. Re: loan payoff: The Board requested that the pay off figure be included in the next month packet and when the loan will reach maturity. Bob made a motion to make a principle payment of \$12,000.00 at this time, Mike seconded, Board voted, motion carried, all in favor.

F. Applicant for vacant Board seat: Discussion took place reflecting that a resident would be nice to have on the Board, Margie was directed to write a letter to the applicant letting them know the Board would prefer someone living in the area.

G. Part-time help: The Board discussed contract labor, Steve Wene had given some advice about requirements and how much work can be done, the Board will set a guideline for contract labor, Casey was asked to consider how much help he will need in the future, over the next six months.

#### **10. Adjournment**

Mike King made a motion to adjourn; Joanne Coe seconded board voted, motion carried, all in favor.

Meeting adjourned at 8:56pm