

MAYER DOMESTIC WATER IMPROVEMENT DISTRICT
13193 CENTRAL AVENUE
P.O. BOX 416
MAYER, ARIZONA 86333
Meeting Held at Mayer Water District Meeting Room

Board Meeting Minutes
Regular Session
6:00 p.m., November 10, 2005

1. CALL TO ORDER

Board Chairman Ed Matteson called the meeting to order at 5:55 pm

2. ROLL CALL OF BOARD MEMBERS

Board members present Ed Matteson, Bob Houser and Mike King

3. CALL TO THE PUBLIC

No public comment

4. APPROVAL OF MINUTES

A. Ed Matteson asked that in the call to order "Clerk" be changed to "Chairman". Mike made a motion to accept the minutes of October 13, 2005 as amended. Bob Houser seconded, Board voted, Motion carried, all in favor.

5. BOARD REPORTS

- A. Bob would like to move the meeting time to 6:30 because of his Thursday schedule, this will be added to next month's agenda; Bob commented that the pipe through Bennett Gravel may have a leak and needs to be checked into.

6. REPORTS AND CORRESPONDENCE

A. Casey Boone Field Manager report

Casey gave an oral report on the events of the past month which included two main line breaks, five meter change outs, chevy up and running, 300 feet more removed from railroad, we are again out of compliance with ADEQ for no CCR report in the year 2003- notifications will be sent out again, completed drilling on Terrell one well- it was at 70 feet and now is at 140 feet and cased to 143 feet.

B. Office Manager Report

Margie Good submitted a written report on the events of the month and gave an oral report which included information on the financial workshop and the work day with

RCAC's Karen Johnson, that we have received notice from IRS that there was no payment received for August of 2003-941 taxes, she is looking into this but has not found anything yet, the loan payment payoff amount is 36,851.86 as of 11-13-05, and a claim to the insurance has been made for items missing from the district in the amount of over 17,000.00.

7. VOTE TO GO INTO EXECUTIVE SESSION

Chairman Ed Matteson moved on to Old Business Item 8.

8. OLD BUSINESS

- A. Policies and procedures: Bob stated there should be a special meeting on this, (Joanne Coe arrived and present for the meeting at 6:23 p.m.) Ed asked for a date to be set, Wednesday Nov. 16 at 6:00 p.m. Bob made a motion to have the meeting on this date and time, Joanne seconded, Board voted, motion carried. All in favor.
- B. Personnel/education/travel/expenses: Chairman Ed Matteson asked for an action-plan to be drafted of what is being done and what is not. Item Tabled until after Study Session: copies for meeting.
- C. Carpet and Furniture: Bob moved to get the carpet as per the lowest quote, Mike seconded, Board voted, motion carried, all in favor
- D. Loan Payoff: Bob moved to pay off the loan; Mike seconded, Board voted, motion carried, all in favor.
- E. Part time help: Steve Wene stated that we can hire contract labor; Bob was concerned about IRS and contract labor. Steve suggested we talk to our accountant about tax liabilities. Ed reminded that part time help needs to be posted, Casey can continue as he has been doing.
- F. Hydro geological Study: Steve Wene said the issue is adequate water supply, what is the composition of the aquifer and what is the capacity? We have a detailed study. Ed suggested we find a student to collect the information. Mike asked if we should find someone to do this, Casey stated that he thinks it should be done in house. Steve suggested that Casey collect the data. Bob made a motion to allow Mr. Dickens to work with Casey to gather data, and working together they will provide a cost estimate for phase one, Mike seconded, Board voted, motion carried, all in favor.

7. EXECUTIVE SESSION

Resume Regular Session at 7:48 p.m.

9. NEW BUSINESS

A. Fred Warren of Rural Community Assistance Corporation introduced himself to the Board and explained that RCAC is a structured, free consultant. He recommended that the Board get three bids for survey services in regard to the Geo Hydrology study and that he is very

willing to provide needed information to aide the Geohydrologist, he is also going to provide the names of 5 geohydrologists. Fred also talked about the Wifa project. Casey was directed by the Board to help with the gathering of information.

B. Rex Pilger's review: Joanne made a motion to raise his hourly rate of pay fifty cents per hour and add the benefits package of \$250.00 per month, Mike seconded, Board voted, motion carried, all in favor.

C. Bruce Keech gave a presentation of his Railroad Park for the Board.

D. Elizabeth Davis talked to the Board about her new meter questions, the Board directed Steve and staff to gather facts for next months meeting.

E. Time-clock/timecard/compensation; Casey will update the clock so it reflects the right date, Mike King stated that he did not agree with staff charging the District for work related calls they receive on their days off, the Board agreed that employee's will not get paid for work related calls they receive on their days off.

F. Access to Board Attorney; Chairman Ed Matteson pointed out a policy that was already in place from past minutes in which all calls made by Board members to the attorney must be approved by the Chairman first, also that the staff should contact the Chairman to let him know their need for contact with the attorney.

10. Adjournment

Joanne Coe made a motion to adjourn; Mike King seconded, board voted, motion carried, all in favor.

Meeting adjourned at 9.07pm