

**MAYER DOMESTIC WATER IMPROVEMENT DISTRICT
13193 CENTRAL AVENUE
P.O. BOX 416
MAYER, ARIZONA 86333**

Meeting held at Mayer Water District Meeting Room

**Board Meeting Minutes
Regular Session
6: 00 P.M. May 12, 2005**

1. CALL TO ORDER

Chairwoman, Alison Atwater, called the meeting to order at 6: 17 P.M. The first seventeen minutes were needed to gather and arrange the Board members' reference binders which were presented to the Board at exactly 6:17 P.M.

2. ROLL CALL OF BOARD MEMBERS

All members, Alison Atwater, Bob Houser, Ed Matteson, Joann Coe, and Mike King were present.

3. CALL TO THE PUBLIC

No one addressed the Board

4. APPROVAL OF THE MINUTES

Joann Coe moved to approve the minutes from the April 14, 2005, meeting. Bob Houser seconded the motion /Motion carried 5 yeas and 0 nays.

5. BOARD REPORTS

Alison Atwater explained the newly presented reference binders making note of the up-to-date information contained therein. She asked the Board to refer to the binders and to make note of all of its contents as it pertained to the operation of the Mayer Water District operations along with all the employee manuals.

Joann Coe reported that she felt all things were running smoothly.

Mike King thanked Alison Atwater for the reference binders.

Ed Matteson -nothing

Bob Houser-nothing

6. REPORTS AND CORRESPENDENCE

A. Operator Report (SEE ATTACHED)

Casey Boone also reported that at present we do not have a meter at Chimney Ranch. The Board requested that a certified letter be sent to Chimney Ranch informing them that a meter will be installed within the next thirty days.

B. Office Report/ Margie Good

Margie Good, office manager, was not in attendance. Her written report was read to the Board. (See attached)

7. VOTE TO GO INTO EXECUTIVE SESSION

No executive session was called by the Board.

8. OLD BUSINESS

- A. Joann Coe reported that a possible candidate for the Field Manager would be here next month to interview for the position. He has all his AZ certifications. Mr. Lakin Eoff was present at the meeting and informed the Board that he is interested in the position. Mr. Eoff has a level 4 certification and has a working knowledge of our Operation. A discussion followed with Mr. Eoff. The Board will interview Mr. Eoff on May 26, 2005, at 6:00P.M.**

B. Landlord/tenant responsibility for bill payment.

The Board was asked to see memo on page 27. After some discussion Ed Matteson moved to change the wording and to include dual billing with the landlord receiving a copy. Mike King seconded the motion. The motion carried 5 yeas and 0 nays.

C. Ordering a full outside audit of District.

The District's full audit is still in flux. It was suggested that Margie Good look further into this year's audit. The Board agreed to table this item until Margie Good returns from her vacation.

D. Action on Nextel lease. Nothing to report at this time.

- E. Action to update signers for bank accounts. Bank of the West will need the names of all signers for the District's accounts plus any and all other necessary information. At this time only two Board members are signing checks. Bob Houser moved that all five members be on the account and Joann Coe seconded the motion. The motion carried 5 yeas and 0 nays.**

F. District water availability assessment.

Joann Coe moved to go forward with the District's search for proposals to finalize the District's water availability assessment. Mike King seconded. The motion carried 5 yeas 0 nays. Steve Winn, the District's attorney, will be instructed to finalize the proposal.

G. Reconnect fee. (Delete) No change needed at this time. The present policy will remain in effect.

9. NEW BUSINESS

A. Action on tank cleaning. Ed Matteson moved that the tanks should be cleaned as soon as possible. Joann Coe seconded the motion.

Discussion followed. Mike King asked for references and asked Casey Boone to call Black Canyon City. The Board also agreed to amend the base figure of \$ 5400.00 due to price changes. It was agreed that the cleaning take place the first part of July, 2005. The motion carried 5 yeas and 0 nays.

B. Extra field/emergency phone

Casey Boone asked that Justin McKee be added to the emergency phone service. The Board agreed to this request stating that the bill would be carefully monitored each month. Ed Matteson moved to add Justin McKee to the phone service and Mike King seconded the motion. The motion carried 5 yeas and 0 nays.

C. Increasing debit card limit

Casey Boone reported that the field needs more money to operate. He asked that the debit card limit be raised to cover any and all daily/weekly operating expenses. He pointed out that our present limit is simply not adequate. Some discussion followed. Joann Coe moved to raise the limit to \$1000.00 and Ed Matteson seconded the motion. The motion carried 5 yeas and 0 nays.

D. Air conditioning for the office

The item was tabled. Margie Good will be asked to research this item.

E. Bulk water rate increase

At present the District is charging \$10.00 per 1,000 gallons. Ed Matteson moved that the District charge \$15.00 per 1,000 gallons. Mike King seconded the motion. The motion carried 5 yeas and 0 nays.

10. ADJOURNMENT

The meeting adjourned at 7:55 P.M. Joann Coe made the motion. Bob Houser seconded. All were in favor.