

MAYER DOMESTIC WATER IMPROVEMENT DISTRICT
13193 CENTRAL AVENUE
PO BOX 416
MAYER, AZ 86333
Meeting held in the Mayer Water District Board Room

BOARD MEETING MINUTES
July 10, 2003

1.) CALL TO ORDER

Chairman of the Board, Alison Atwater called the meeting to order at 7:12 p.m.

2.) ROLL CALL

Roll call was made; all board members were present, with the exception of Margie Good, who was present by conference call.

3.) APPROVAL OF MINUTES

The minutes of the June 12, 2003 meeting had 2 changes, one was on the Sunset expenses and the other one was on the Oak Hills Well testing. Changes were made to the previous minutes on record, and were approved pending these changes. Walt Diskin made a motion to approve Minutes for June 12, 2003 pending said changes, Mike King seconded, the Board voted, motion carried.

4.) CALL TO THE PUBLIC

No comments

5.) REPORTS AND CORRESPONDENCE

A. Manager/Operator Report

Field Manager Vincent Alessio reported on the following:

- 1.)** *Two wells are down, the Terrill and the Grapevine 2, and what we want to do at this time, he spoke to well guy, we can either drill a new well right next to the Grapevine and next to the Terrill. The Grapevine 1 is 180' deep and we should not have any problems if we drill that deep. Without these 2 wells we will not have water to supply Poland Junction. Dave Albins suggested that Vinnie supply a report showing the measures that need to be taken in this matter. Dave Albins asked Billy if he had any trouble with these wells last year at this time, Billy stated that he had no trouble at all.*

A few of the other wells are dropping, Terrill went dry on 6/27/03, D&R dropped 8', Gate stayed the same, and was down for upgrades, the Cliff dropped 3', Grapevine 1 dropped 40' in one week, Lucas was off and the Poland is down, Chimney Ranch 2 down 2', Chimney Ranch 1 (deep) was also down 2'. Note: that all wells have dropped.

- 2.)** *The Office was broke into last weekend, the petty cash was stolen, \$47.00. The week before it was the tires on the trailer. People are climbing over the fence.*
- 3.)** *Maintenance on 3 wells, D&R has a new pump, Gate & Cliff have new check Valves.*

Margie Good asked about the bids on the old utility truck, there have been 3 bids on it and the highest bid is up to \$1,050.00. Still waiting for the 30 days to pass before selling it.

B.) REPORT ON TESKEY WELL

The Teskey well was tested; there is a short in the wires down at the pump. The static water level is 34' and the depth is 445', it is possible that there is a dead wire or dead pump that may need to be changed. Chairman, Alison Atwater asked, once the pump issue is fixed, what is needed to put the Teskey well on line? Needs to be reconnected to the system and new flow reports need to be done? Dave Albins made a motion to do what ever is necessary to get this well on line. Walt Diskin asked about lease papers and Dave Albins stated that Mr. Teskey had given the District a verbal agreement at no cost. Dave Albins rephrased the motion to get a written agreement from Mr. Teskey and get signed by the Board and Mr. Teskey. This agreement does not require all the Board members signatures. This can be authorized by the board from a quorum vote, which means that the work can go on simultaneously, while the contract is being drawn up for Board approval. Mr. Teskey has authorized 24 – 36 months use at no cost, with the exception of any upgrades. Mr. Teskey said to go ahead with any testing. Dave Albins made a motion to go ahead and put this well on line while getting any necessary lease documents, Mike King seconded, the Board voted, motion carried.

C.) FINANCIAL REPORT

Office Manager Bobbie Flick stated that there was no financial report to be given at this meeting, because of end of quarter, and end of year. There will be a financial report given at the next regular Board Meeting in August for both June & July, and the end of fiscal year.

Chairman Alison Atwater discussed opening an emergency item not on the agenda for the Board Meeting regarding item 5A, Managers report on wells going dry. Based on the Managers report on two of the wells, the Terrill and Grapevine, Mike King made a motion to consider this an emergency situation to discuss actions on these wells, Walt Diskin seconded, the board voted, motion carried. Notice of this discussion is to be posted in all locations that any regular board meeting agenda is posted within 24 hours after discussion. Dave Albins stated that it might no be feasible to drill a 2nd well next to the Terrill well. Since we are looking at this as an emergency, maybe we should look elsewhere to drill. Dave also stated that he is not against drilling the Grapevine. He said that the Teskey is perfect along with Sam's well. Chairman Allison Atwater spoke and asked if this was about the service to Poland? Bill Jones stated that many of the people are serviced from these 2 wells, and without them, they would have no water at all. Dave Albins said that he would back up on his opinion since he did not factor Poland in his statement. Options for the problem would be to hurry with the necessary permits, drilling a new well right beside the existing well. Vinnie Alessio got an estimated cost for drilling a new well right beside the existing well, for an 8" hole, approx. 300' deep, 6" casing inside with a 6'X6' slab will run around \$6,000.00. Dave Albins asked Vinnie to get additional estimates on using a larger hole. Dave Albins suggested that we get the necessary permits to get this project started, but that he thought that drilling a new well next to the Terrill would be a gamble. Dave Albins made a

motion for this project and all permits to reinstall the new well and put it on line and do the all of the necessary surveying. Walt Diskin seconded, the Board voted, motion carried.

6.) OLD BUSINESS

A.) Discussion & possible action on Oak Hills Well

Vinnie stated that we should have the samples bottles back tomorrow. Will wait until the next meeting until we know if we can take action to put well on line because of the iron bacteria, taste & smell. No action at this time. Walt Diskin stated that when we pumped 600 gallons out on the ground, it turned the ground yellow. In Walt's opinion, it is not a very good well.

B.) Discussion & possible action on inspecting & cleaning tanks.

Dave Albins liked the idea of cleaning tanks. No action taken at this time. Postpone until September, 2003 with pricing.

7.) VOTE TO GO INTO EXECUTIVE SESSION

Mike King made a motion to go into executive session, Walt Diskin seconded, the Board voted, motion carried.

8.) NEW BUSINESS

A.) Discussion & possible action on summons to appear and answer to action against Mayer Water District filed by Paul Hines.

Mike King made a motion to employ Attorney Bill Whittington to handle the Paul Hines litigation, Dave Albins seconded, the Board voted, motion carried.

Discussion and possible action on preparing a map of meters.

The Board asked that management should make a grid map of the water meters. Vinnie will have the grids made into quarters and will have a plan of action within the next 90 days and update the board on how much of this project has been completed. Dave made a motion that management make map of water meters, Mike King seconded, the Board voted, motion carried.

B.) Discussion and possible action on water restrictions.

The Board talked about what to do with the community in regards to the water restrictions. After a lengthy discussion with all members it was agreed that no mandatory water restrictions were implemented, but instead a voluntary water conservation on the part of the community. At 9:30 p.m. Margie Good excused herself from the meeting and hung up the phone. Another letter was discussed, and since the last one was just sent out, the Board decided to wait 2 weeks to draw up an additional letter. Mike King made a motion that if an emergency arises,

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the Board gives Chairman Alison Atwater permission to draft up a new letter and give Management permission to send it out, Dave Alblins seconded, the Board voted, motion carried.

- C.) Schedule possible work session with Management to outline Plan & Goals**
Chairman Alison Atwater spoke on planning short term, medium term and long-term goals and a district plan. Dave was in favor of having a work session that the public could attend. Dave Albins made a motion to schedule a work session meeting; Chairman Alison Atwater suggested that the meeting be during the week so the employees can devote their full attention to this meeting. Monday after next July 21, at 1:30 in the afternoon, Mike King seconded, the Board voted, motion carried.

- D.) Review Job Descriptions, responsibilities and authority of District personnel District Board.**

Mr. Whittington stated that the Board is responsible for all actions that goes on in the district. Management must go through the Board for permission to hire employees. Once the Board has approved this action and knows that management will not go over budget, the management has full authority to hire whom ever they feel qualified for said position. If the board feels that an employee is not doing their job; they must go to Management not that employee.

- E.) Discussion and possible action on hiring part-time employees**

Chairman Alison Atwater questioned Bobbie about a book that had step-by-step instructions for the bookkeeping end of Bobbie's job, and wondered if just anybody would be able to come in and do the job if they had that kind of background. Bobbie answered yes, the bookkeeping part only, not the regulation end of it. Bobbie asked wouldn't it be easier and cheaper in the long run to do her job in her absence. Dave Albins asked how long it would take to train someone to do this job. Bobbie explained that it would take specific times and days to train due to the workflow. Mike King said that Vinnie and/or Billy should help with the carry over, or have the work waiting when Bobbie returns. Chairman Alison Atwater asked Bobbie if she was asking for part time help to back her up also. Bobbie said yes, only if it was necessary. Dave Albins said that Bobbie is a valuable person and he wants to see something happen that makes sense and that the Board is behind it. Bobbie said that she will put together a proposal and let the Board know what she is asking for. Put back on the agenda for August. No action taken at this time.

9.) ADJOURNMENT

Chairman Alison Atwater adjourned the meeting at 11:15 p.m.