

approved 8/4/94

**MAYER DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD MEETING
July 1, 1994**

1-CALL TO ORDER: Chairman Teskey call meeting to order at 7:05 PM.

2-ROLL CALL OF BOARD: Members present were Bert Teskey, Walt Diskin, Gene Grizzle, Gary Sandy and Duane Hines.

3-APPROVAL OF MINUTES: Walt made motion to accept minutes. Duane seconded and it passed.

4-CORRESPONDENCE: Jan received a letter from the Small Utilities Association thanking the district for their continued support of the association. The sent along another plaque for the district.

5a-REPORTS-Managers Report: There were no grafts because of a problem Jan was having in the computer. The check register was reviewed. Water sales were up, labor costs were down, plant operating cost were up due to testing and plant supplies. P&E expenses were up, office expense was down, other operating expenses were up due to payment to the Az. Small Utilities, total other operating expenses were down. Current assets are up due to more cash flow and current liabilities are down. Total gallons pumped were 3,913,900, up from last month, total pumping cost were \$1,015.84. ADEQ inspected the pumps and wells which wasn't as bad as anticipated. The backflow system is complete. The Lucas repairs are done. Will send Mr. Conchola a letter stating how much he still owes. Had to do payroll by hand because it got lost in the computer. Bill Dunham is going to work with it to see if he can find it. Duane made motion to accept the managers reports. Gene seconded and it passed. Received completed study from Coe and Van Loo. *program*

b-Operators Report: Frank drove 1611 miles, worked 183 hours and had 7 leaks. Backflow is almost complete. Some people have to order some parts for their systems. Lost 2 customers because of backflow. ADEQ asked about the backflow program. Frank talked to them about the consequences if not in compliance. Also talked about the mandated testing that is put on us. Many water companies are in the same position that we are. Carol Dawes is doing an excellent job on weekends and also helping with leaks. Bought new booster pump for Poland Junction. Is installed and working at this time. Frank told about what ADEQ said about the pumps and well sites. All violations were small and inexpensive.

6a-OLD BUSINESS-Regulatory fee (report on phone conference with attorney Chet Lockwood): Bert and Jan called Chet Lockwood about the regulatory fee. Can call it anything we want it is still a rate hike. Qualifies as water sales. Asked him about payment of moving the pipeline on the highway. He said that the District was political subdivision of the state and would look into who is to pay for the relocation. He also gave some suggestions on how to get more operating capital into the system. There are some loans available along a tax levy. The possibility of a tax levy was discussed. There are 47 sections in the District. Must let the county know by August 8th. Regulatory fee is for mandatory testing and tax levy for highway relocation. *would be a good idea*

b-Relocation of Pipeline in Hwy Right-of-Way: Frank wanted direction on how to proceed with obtaining the right-of-way or easements. Some property owners have given their consent and others are dragging their feet. Frank is to go ahead and ask for easements. Bert thinks that another field trip would be beneficial. It was scheduled for July 23 at 6:00 AM. The board thought it would be a good idea to reconsider chlorinating the system. Frank is to cut back on chlorinating and report back to the board. If testing is still OK then ~~is~~ will be eliminated altogether.

c-Purchase of pager: A pager is needed for emergencies. The radios are not as successful as hoped. A pager can be purchased or leased plus a monthly fee for the services. Gene made motion to try one on a lease to own for 3 months. Walt seconded and it passed.

7a-NEW BUSINESS-Don Owen (line in subdivision): Mr. Owen was invited to attend the board meeting although he did not show up. Frank has had trouble with Mr. Owen as to who owns the line in question. Mr. Owen says it is his and Mr. Albins has an agreement stating that the district is the owner. Frank does not have to put up with him. The line definitely belongs to the district and has an easement to it.

b-Landlord agreement: APS and the gas company has this service for their customers. The thought is that it would be good PR. Jan has a copy of the agreement that APS uses as a sample. Pros and cons were discussed. Charges were also discussed. Gene made a motion to make this service available for any landlord who wants it. Duane seconded and it passed.

c-Consider charge for request of meter re-read: Jan thinks she could eliminate most re-reads. She could tell the customer it will correct itself next month. It is not that big of a problem. Gene made motion for Jan and Frank to use their discretion on when to charge \$5 for any re-read. Walt seconded and it was passed.

d-Discussion on way to prepare Emergency Plan: Tabled. Mr. Albins brought Jan the plan that they use in Black Canyon City.

Gary made a motion to move 8a before 7e. Gene seconded and it passed.

The board went into Executive Session.

9a-BOARD RETURN TO OPEN SESSION-Any action needed on Item 8a: There was a request for the operator to go on a hourly salary instead of a monthly salary. Walt suggested that it be given a try. Ways to cut down on some of the daily work was discussed such as cutting back on the chlorinators. Gene made a motion to change Frank from a monthly wage to a hourly wage and if he is called out after hours a minimum of 2 hour be paid. Hourly rate to be \$13 and hour. (After hours were designated between 7AM and 5PM.) Duane seconded and it passed. Frank and Jan are to work on the emergency plan.

7e-Proposed 94-95 budget: Jan presented the proposed budget for 94-95. There were a lot of unforeseen problems and expenses that were not budgeted for 93-94. Outside labor cost were way up as were chemicals and testing.

There is the highway relocation that must be planned for at a cost of approximately \$65,000. There were several possibilities to generate more revenue mentioned. Tax levies along with the regulatory fee. Bert has talked to Mr. Albins about the possibility of redoing the payback and several possibilities of payment. Gene made a motion to accept the proposed budget. Duane seconded and it passed.

10-COMMENTS-a Public: None

b-Board: None

11-ADJOURNMENT-Gene made motion to adjourn. Duane seconded and it passed.