

**MAYER DOMESTIC WATER IMPROVEMENT DISTRICT
13193 CENTRAL AVENUE
P.O. BOX 416
MAYER, ARIZONA 86333
Meeting Held at Mayer Water District Meeting Room**

**Board Meeting Minutes
Regular Session
6:00 p.m., January 12th, 2006**

1. CALL TO ORDER

Board Chairman Ed Matteson called the meeting to order at 6:00 pm

2. ROLL CALL OF BOARD MEMBERS

Board members present Ed Matteson, Bob Houser, Mike King and Kevin Jones. Joanne Coe was not present.

3. CALL TO THE PUBLIC

Rick Ziegler of 12360 Agua Fria in Mayer expressed his desire to be considered for the open Board seat and gave the Board his Letter of Intent.

4. APPROVAL OF MINUTES

Items a., b. and c. were tabled until next meeting.

(Paul Coe arrived and asked to speak since he missed the Call to the Public. He thanked the District for their help with the project that helped to get better insurance rates for Mayer citizens.)

[6:05 p.m. Board member Joanne Coe arrived]

5. BOARD REPORTS

Ed Matteson announced that the public will need to sign up to address the issues on the agenda prior to the meeting. Mike King said he would like to see the District Move forward taking the focus off personnel and listening to ideas about the system to try and improve the system. Ed agreed and also focus on things the District needs.

NEW BUSINESS

g. Letter of Resignation from Board Member Bob Houser; Mike King moved to accept Bob's resignation, Joanne Coe seconded, Board voted, motion carried, all in favor.

6. REPORTS AND CORRESPONDENCE

A. Casey Boone Field Manager report

Casey gave an oral report on the events of the past month which included 4 meter change-outs, 3 leaks, replacement of air relief valve at Tower Tank, lights installed on office, Mike King Booster fixed, all well data updated and place in all pump houses, also created a master file and field book, and laid 600 feet of two inch poly from Goodwin.

B. Office Manager Report

Margie Good submitted a written report on the events of the month and gave an oral report which included information about the Tower payment schedule, Ed asked that it be put on next months agenda, and that the Board packets would be delivered on the Monday prior to the meetings. Della Esposito gave an oral report to the Board that she had made a form for Casey and made calls about grant money.

(Elizabeth Davison demanded she get to speak, even though she missed the call to the public, she expressed her opinion of office staff to the Board.)

7. VOTE TO GO INTO EXECUTIVE SESSION

Joanne Coe moved to go into Executive Session; Mike King seconded, Board voted, motion carried, all in favor. Regular Session resumed at 7:08 p.m.

8. OLD BUSINESS

A. Personnel/education/travel/expenses; Joanne will gather the information.

B. Resolution of Board Communication; Paul Coe insisted that the Resolution be read out loud, Mike read the Resolution, Mike King made a motion to accept the Resolution, Kevin Jones seconded, discussion took place, Ed said it does not restrict communication but is problem solving, five people cannot direct staff. Joanne said she will not let it impede her. Board voted, motion carried 3 in favor, 1 nay from Joanne Coe.

C. As Built bids; Ed pointed out the large difference in the bid prices and asked that a special meeting be planned to find the reasons for the difference in pricing. Joanne wanted to know if there weren't things that could be done "in house", Casey informed her that the crew carries a full responsibility each day. Mike stated that this needs to be done by professional people. Ed asked that Casey set up the meeting, a one item agenda.

D. New Office Furniture; discussion took place, Mike made a motion to approve \$4,500 for the Walsh Brothers bid, no second, motion dies. Staff was asked to look into other options.

9. NEW BUSINESS

A. Designation of Titles for Field and Office Manager; Mike King moved to appoint Casey to Field Manager position and Margie to Office Manager position without compensation, Kevin Jones seconded the motion. Discussion took place; Joanne wanted to know why an office person would need to have an operator certification. Board voted, motion carried, 3 in favor, 1 abstain from Joanne Coe.

B. Election of Board Chair position; Mike King made a motion to elect Ed Matteson to the Board Chair position, Kevin Jones seconded, Board voted, motion carried, all in favor.

C. Paul Hines payment matter; discussion took place, attorney will contact him.

D. Front office small computer; Ed said it was very slow and a Dell with lots of power could be purchased around \$600.00, Joanne Coe made a motion to spend up to \$750.00 or less on a new computer for the front office, Mike King seconded, Board voted, motion carried, all in favor.

E. Tank rehabilitation; Casey explained tank proposals and the advantages and disadvantages of both rehabilitation and replacement. Casey recommended starting with one and see how that turns out. Joanne Coe made a motion to contract with a utility service for one tank for \$2000.00 plus tax, Mike King seconded, Board voted, motion carried, all in favor.

F. Grievance Policy/Employee Complaint Procedure; tabled until Joanne puts it together.

G. Letter of Resignation; Moved to follow Board Reports.

H. Status with ADEQ; Casey explained that our water sampler, Dale Hernandez, is a grade 2 Operator (which is what the District requires along with a grade 1 on site) and is very committed to the District, and that Dale would hang his license for an additional \$15.00 per hour when he comes up for Operator related tasks. Joanne Coe moved to go with Mr. Hernandez as the operator on record, if the cost stays in reason, and release Jerry Mlynek, Mike King seconded, Ed asked that a letter be written to Mr. Mlynek to let him know we no longer need his license, Casey will contact Dale Hernandez, Board Voted, motion carried, all in favor.

10. Adjournment

Mike King made a motion to adjourn; Joanne Coe seconded, board voted, motion carried, all in favor.

Meeting adjourned at 8:10 pm