

MAYER DOMESTIC WATER IMPROVEMENT DISTRICT
13193 CENTRAL AVENUE
P.O. BOX 416
MAYER, ARIZONA 86333
520-632-4113

BOARD MEETING MINUTES
February 8, 2001

- 1) *Chairman Mike Schuhmacher called the meeting to order at 7:00 p.m.*
- 2) *Chairman of the Board Mike Schuhmacher called the roll and all Board Members were present except Dick Diffenderfer.*
- 3) *Duane Hines made a motion to approve the minutes for the January 9, 2001 Board Meeting, Walt Diskin seconded, the Board voted, motion carried.*
- 4) **MANAGER/OPERATOR REPORT**
 - A.) *Bobbi Flick asked if there were any questions on the financial. There were no questions.*
 - B.) *Bobbi informed the Board that the new Quickbook Pro program could not be used because we would have to use the internet. It was returned for a refund and replaced with Job View an A Systems program that is compatible with windows.*
 - C.) *Bobbi also informed the Board of a leak on 8th street alley since John Grijalva was at the ASUA Conference when it happened.*
 - D.) *The Manager informed the Board that the district did receive the balance of \$7,800.00 from American Tower.*
 - E.) *John Grijalva informed the Board that there had been a pressure problem at the sand filter. He said he had to replace a regulator gauge that had frozen and it seemed to be all right now. He also stated it needed to be housed or insulated.*
 - F.) *John reported to the Board that he had seen a lot of interesting things at the ASUA Conference, one was locks for meters and other things he would bring up at another meeting.*
 - G.) *The Manager informed the Board that John needed a new cell phone. Mike McGee from Mayer Fire District offered to give one to the District.*

A Duane Hines

- H.) *Margie Good reported on the progress of the Oakhills Well. She stated the brush was cleaned out, Pump Tech had cleaned out and video taped the well which is approximately 143 feet deep. John and her had put up a temporary fence around the well. The next step is pump testing the well.*
- I.) *Margie informed the Board of a visit from Lee Storey in which she visited the Oakhills well site.*
- J.) *Margie also informed the Board that Paul Hines had fixed some drive-ways and cleaned up some brush that was left from the AZ Step Water-line project.*
- K.) *Margie reported that the new water truck was taken in and all the minor problems were fixed.*
- L.) *The Manager reported that at the ASUA Conference he had talked to a representative of WIFA and that the meeting was rescheduled for this coming Tuesday. He stated he would try to attend to represent the District.*

5.) **OLD BUSINESS**

- A.) *Mike King asked to be provided with a copy of the employee manual. Mike King made a motion to table review and discussion of the employee manual until next month, Duane Hines seconded, the Board voted, motion carried.*
- B.) *The manager informed the Board the district was trying to take care of the driveways that were disturbed while putting in the new waterline. Chairman Mike Schuhmacher asked where we were with the new waterlines. The manager stated the lines are charged but have asked the Mayer Fire District not to use the hydrants except in an emergency until the problem with the booster that goes to Mr. Kings residence can be checked out. Duane Hines asked if the line is ready to hook up to. The manager stated there was still a Bac T test to be done. The manager also reported that he had talked to Paula Scott at the ASUA Conference and she had asked where the waterline project stood.*
- C.) *The manager recommended the Regulatory Fee money be transferred to a Capital Improvement Fund so it could be used for future improvements as listed on Exhibit A of Resolution 2001-02-08 which was drawn up by the Water District's attorney. Walt Diskin made a motion to approve the resolution to put the Regulatory Fee money into a Capital Improvement Fund, Duane Hines seconded, the Board voted, motion carried.*

- D.) *The Board looked over and discussed a list of equipment that was available. Duane Hines made a motion to purchase all the equipment listed except the dump truck, Walt Diskin seconded, the Board voted, motion carried.*
- E.) *Margie Good reported on the information she had compiled so far on the Formation and History of the District. She gave each member of the Board a copy. Chairman of the Board Mike Shuhmacher stated she had done a very good job. Mike King asked how many hours she would have into researching this. The manager felt she would have around ten hours in the next month. Margie stated she was going to go into a little more detail. Walt Diskin stated there was more information available at Sharlot Hall at the time Joe Mayer founded Mayer.*
- F.) *The manager informed the Board that he and Margie had taken Lee Storey to the Oakhills Well. He stated she is going to go to Tom Carr to see if the District can use CAP money to bring the Oakhills Well into the system. She is still looking into other options but agrees the district should bring the Oakhills Well into the system. The manager stated the next step is to pump test the well but he is waiting to hear if the district can use CAP money. The manager also stated the neighbors around the well are concerned about this possibly pumping their wells dry.*

6.) **NEW BUSINESS**

- A.) *Linda Swalve of Swalve Construction presented blue prints of the Harley Davidson Motor Cycle Shop and Restaurant to the Board. She asked the Board to approve a line extension so they could comply with the request of Mayer Fire District for a fire hydrant to be place near the property. Mike McGee was present representing Mayer Fire District. The Manager recommended the Board approve the line extension contingent on looking over the site and placement. The Manager set up a meeting for next Friday to go over the site with Swalve Construction. Walt Diskin made a motion to approve the line extension for Swalve Construction contingent on the site and placement of the meter and hydrant, Duane Hines seconded, the Board voted, motion carried.*
- B.) *The Manager presented a memorandum of lease agreement with American Tower that had been gone over and recommended for approval by the District's attorney, Mr. Whittington. The manager stated this memorandum outlines the terms of the lease agreement. Duane Hines made a motion to approve the Memorandum of lease agreement with American Tower, Walt Diskin seconded, the Board voted, motion carried.*

- C.) *Margie Good presented to the Board quotes from several insurance carriers for employee health insurance. The Board wanted more information and asked to have this put on next months agenda.*
- D.) *Mike King made a motion to go into Executive Session per ARS 38-431.03.A.1, Duane Hines seconded, the Board voted, motion carried.*
- E.) *Duane Hines made a motion to go back into Open Session and take action on Item 6D, Walt Diskin seconded, the Board voted, motion carried.*

Walt Diskin made a motion to raise Margie Good's pay from \$7.50 per hour to \$8.00 per hour, Duane Hines seconded, the Board voted, motion carried.

7.) **PUBLIC COMMENT**

- A.) *Duane Hines asked Bobbi to send Dick Diffenderfer his packet for this Board Meeting.*
- B.) *Mike King asked for a copy of the current employee manual.*
- C.) *Chairman Mike Schuhmacher stated everything must be going well so far with the change since he hadn't heard of any problems from the customers.*

8.) **ADJOURNMENT**

Chairman of the Board Mike Schuhmacher adjourned the meeting at 9:05 p.m.