

**MAYER DOMESTIC WATER IMPROVEMENT DISTRICT  
BOARD MEETING MINUTES**

*December 12, 2002*

*Meeting held at Mayer Recreation Center*

1. Call to Order at 7:03/Roll Call of Member all were present.
2. Approve Minutes October 10, 2002, Mike King has question from new Board member - Margie didn't agree with the way they were written. No motion to accept October 10, 2002 Minutes. Margie Good moves to table until the next regular meeting, Mike King seconds, all in favor, motion carried.
3. Public Comments
  - A) Frank Soto comments on the new Board, - one minute they want something the next minute they don't- he uses the sub-committees as an example.
  - B) Maria Arthur stated that she felt Frank Soto's statement was not true because the community does want to make comments.
4. Manager/Operator Report

Tim invites Bill Jones to speak on the progress of the specific assignments given by the Board. Bill says Sunset & Railroad project has been completed and that they have not started any of the other projects yet.
5. Action Items
  - A.) Discussion/Decision on Hailey's Grill. Tim Edwards addresses Hailey's Grill and says they are paid in full. Margie Good moves to table indefinitely, Mike King seconds, all in favor, motion carried.
  - B.) Discussion/Decision on Attorney Services. Tim Edwards stated that the staff was to provide our attorneys with a copy of the MWD/ASUA Management Contract, which they did. Mike King moves to table this issue indefinitely, Walt Diskin seconds, all in favor, motion carried.
  - C.) Discussion/Decision on Brian Daniels New Hook-Ups. Brian Daniels was to contact the staff regarding his line extension issue but has not so that issue is put to rest for now. Mike King moves to table this issue until the next meeting, Walt Diskin seconds, all in favor, motion carried.
  - D.) Discussion/Decision on Oak Hills Well Project. ASUA was to provide engineered drawings and plans regarding Oak Hills well. Tim Edwards



**MAYER DOMESTIC WATER IMPROVEMENT DISTRICT**  
**BOARD MEETING MINUTES**  
*December 12, 2002*

*Meeting held at Mayer Recreation Center*

Page - 2

says the drawings are in the office and the design for the system was performed in accordance with direction from the Board. Mike King and Margie Good had questions on the expenditure sheet and payment procedures. Discussion on leftover poly tubing from this job, staff will roll up and store it in the tower tank. Discussion on line construction and well ownership is verified by Paul Manera's report with locations and GPS coordinates (which were prepared by ADEQ). Board requested at prior meeting for ASUA to have/bring engineered plans to next meeting, Tim Edwards says they are at the office for anyone to see. Discussion, Mike King moves to table until the next meeting, Margie Good seconds, all in favor, motion carried.

**E.) Discussion/Decision Regarding ASUA Employees Over-Time Reimbursement.**

Mike King states he feels ASUA employees who have worked over-time, and has not been paid by ASUA should be paid. Bill Jones stated he would not feel comfortable discussing this issue in public. Margie Good moves to go into Executive Session, Mike King seconds, all in favor, motion carried.

**(EXECUTIVE SESSION)**

Margie Good moves to reconvene, Mike King seconds, all in favor, meeting reconvenes. Mike King moves that if ASUA is unwilling to pay the overtime and the documentation meets approval of this Board the Mayer Water District approve to pay Bill Jones overtime, only if ASUA is unwilling. The Board discusses the definition of proper documentation, which is an itemized billing like a time card that shows the hours put in, some kind of log and time involved. It was noted that the Board is not setting a policy because ASUA has resigned, it's not MWD's business how ASUA pays their employees; this only is for this specific situation. Walt Diskin seconds, Mike King reiterates that the Board consider paying ASUA employees if ASUA doesn't pay, pending proper documentation, all in favor, motion carried.

**F.) Discussion/Decision Regarding Hiring New Manager and/or accepting Phil Albins offer of MWD using his Operator Certificate or using Frank Fuentes Grade 3 Certificate and Reimbursing him \$375.00 for License Fee Processing.**

Frank Fuentes states that his Grade 3 has expired but for a \$375.00 processing



**MAYER DOMESTIC WATER IMPROVEMENT DISTRICT  
BOARD MEETING MINUTES  
December 12, 2002**

*Meeting held at Mayer Recreation Center*

Page - 3

fee he can get it reinstated without taking any classes. Walt Diskin moves to accept Mr. Albins Certificate temporarily, Margie Good seconds, all in favor, motion carried.

Mike King stated that we need to get a better picture of the District's finances in order to discuss salary options for the managerial position. Walt Diskin moves to go ahead and hire Vinney Alessio as the new manger. Mike King said since we've already voted to accept Phil Albins certificate we should have a work session to discuss options and do interviews. Dave Albins would be willing to oversee the District over a short period of time. Discussion. David Albins would like it clearly stated as to whether the Board wants him to just oversee, or supervise. He wants to know what type of power he would have. Mike King was thinking of having Dave Albins assume more of a consultant type position. Mike King feels that there is a chance of a conflict if we officially appoint Dave Albins for anything since he will be on the Board. Margie Good moves this item until after Item J. (management portion), Mike King seconds, all in favor, motion carried.

**G.) Discussion/Decision Regarding Appointing a New Board Member.**

Marie Arthur, Alison Atwater and David Martin are up for appointment. They each say a brief bio. Mike King moves to appoint Alison Atwater to vacant Board position, Walt Diskin seconds, all in favor, motion carried. Alison Atwater is appointed as the new Board member.

**H.) Discussion/Decision Regarding Hiring Bonded/Insured Contract Help.**

It was stated that there is no policy in place regarding hiring. It was pointed out that when hire contract help we need them to be insured and bonded. We also need bid policy. Discussion on importance of liability insurance especially on large jobs. Bobbi Flick says we carry workman's comp for individual labor, this would just be on large jobs. Margie Good moves to table until next meeting, Mike King seconds, all in favor, motion carried.

**I.) Discussion/Decision Regarding Paul Hines Employment Issues.**

Mike King stated this issue was put on the agenda because he has concerns with this job on sunset. There is concern from the Board if we are in a situation where someone had to be contracted to do emergency work without



**MAYER DOMESTIC WATER IMPROVEMENT DISTRICT**  
**BOARD MEETING MINUTES**  
*December 12, 2002*

*Meeting held at Mayer Recreation Center*

Page - 4

Board approval. Once we get a manager that decision would be made by him. It was stated that Paul Hines is hired to run a backhoe, not make operator decisions. Citizens must not be out doing the work employees should be. Paul Hines was warned. No decision was made.

**J.) Discussion/Decision Regarding Hiring Office/Fiel Personnel.**

There are two letters (Bobbi Flick & Bill Jones) requesting uninterrupted employment status with Mayer Water District after the management change. Walt Diskin makes motion to express an interest in keeping two employees and extending Bobbi Flick's hours from 8:00 A.M. to 5:00 P.M. at current pay rate, until a management person has been hired. Discussion on pay dates and whether Bobbi would accept more hours. Walt Moves to offer Bobbi her same position at her same rate of pay working 40 hours a week, and offer Bill Jones approximately the same position that he is used to pending further negotiations, Mike King seconds, all in favor, motion carried.

**Board returns to Item F. Regarding hiring a new manager.**

- F.)** Discussion on process of work session versus executive session or special meeting. Mike King asks Bill and Bobbi if they felt comfortable being able to go to community members if they have questions (specifically Dave Albins, Vinney Alessio, or Paul Hines) Mike King wants to set a date for a special meeting in order to interview and decide upon salary for manager position. Discussion in reference to running a newspaper add for managerial position. Mike King requests to put Discussion/Decision on new manager on the next agenda.

Margie Good moves to adjourn, Mike King seconds, all in favor, meeting adjourned at 8:29 p.m.

