

Mayer Domestic Water Improvement District

Dec. 6, 1990

Meeting Called to Order at 7:43 PM by Vice Chairman Tesky.
Role Call: Present Houser, Tesky, Sandy, Diskin. Chairman Sam-sill arrived at 8:45PM.

Motion by Walter Diskin, second by Gary Sandy, written minutes of Nov. 15 be accepted as furnished. Approved unanimously.

Report by Clerk Houser on sale. District has agreed to buy the Water Co. and the water production properties and equipment that belong to Phil and Jean Albins. Our Attorney has sent the notice and request to the Board of Supervisors for their approval of the purchase and a request to the Corporation Commission to cancel the certificate of convenience of the Water Co. He has also sent an ad to the Courier for publication, announcing a public hearing at our next meeting regarding the setting of water rates for the District. There will also be notices posted locally of the meeting. Transfer of operation will take place on Dec. 17, 1990. Transfer of ownership of the Company will take place on Dec. 30, 1990. Transfer of the assets of the Albins will take place on Jan. 3, 1990.

Clerk Bob Houser read the text of Resolution # 90-4, regarding the setting of water rates and charges on January 3, 1991. He reported that Attorney Lockwood had suggested that we adopt the rates used by the Mayer Water Co to avoid problems with protests. Clerk Houser moved to adopt Resolution 90-4, second by Diskin. Vote unanimous to approve.

Discussion followed in regard to operation of the water company. Tesky reported that, he and Dunham had accompanied Jean Albins on a reading of the water meters. They located all the meters. A couple were not paying. Bill explained the intricacies of banking, either through the County or through the local bank. Bill has talked to the Manager of the County Treasurer's office. They would just as soon have us work through a bank. He then went over the list he had sent to Chairman Samsill. Acquiring insurance and an a bank account is an item that Dunham and Houser will work on together. Moved by Diskin, second by Sandy that we attempt to use the local bank as our Banking source. That we not go through the County if we don't have to. Discussion by Board, input by public followed. Vote unanimous to approve.

Discussion on duties of clerical and other employees. Dunham does the billing, Jean Albins does the paying. Dunham distribut-

ed list of duties for job of District Coordinator. Discussion of use of Rick Logan at \$15.00 per hour for repair and meter reading, and Fred Haisten at \$100.00 per month to monitor tanks and turn on and off of pumps. Discussion on hiring part time help. Paul Hines and Tom Dickerson are available for backhoe work at their usual rates.

A discussion into the duties of the District Coordinator as outlined by Dunham in his submission on the subject. A question to Dunham as to his present duties and charges. He would prefer to do it on a basis of a set fee, plus mileage and expense reimbursement.

Moved by Clerk Houser that we offer Rick Logan and Fred Haisten the same deal in regard to compensation, with the District that they have with the Water Company. Second by Diskin. Vote unanimous to approve.

Moved by Clerk Houser that we offer Bill Dunham a contract with a fee of \$1250.00, plus mileage at .25 per mile and reimbursement for supplies. Second by Diskin. He will be an independent contractor.

Chairman Samsill entered at this time. He reported that he could only stay for a few minutes in order to sign Resolution 90-4.

A question arose as to the date of take over and operation. It was concluded that the power bill, and income from the November billing would belong to the Albins. The power bill and income from the December billing would belong to the District.

Phil Albins suggested that the insurance be transferred over from the Water Company. A discussion in regard to insurance coverage and bonding. Albins suggested that we ought to just have Bob Allen of Schaefer, Smith and Ankeny rewrite the policy. State Comp. handles the Workman's Compensation policy.

Chairman Teskey appointed Clerk Houser to chair a committee to facilitate the changeover. He will work with Bill Dunham.

The changeover needs to be noted on the bills. The heading is in the software and we should use UBS, the producer to change the code. Clerk Houser moved that Dunham contact UBS and see what the cost will be to change the software over to the District. Second by Sandy. Approved unanimously.

Discussion as to when we should cut off water to the customers of the Water Company who chose not to be members of the District. We will check with our lawyer. They must go through the same process used to form the District in order to join the District.

Motion to adjourn by Bob Houser, second by Gary Sandy.
Adjourned at: 8:38 PM