

MAYER DOMESTIC WATER IMPROVEMENT DISTRICT
13193 CENTRAL AVENUE
P.O. BOX 416

MAYER, ARIZONA 86333

Meeting held at Mayer Water District's meeting room

BOARD MEETING MINUTES

April 10, 2003

1.) **CALL TO ORDER**

Chairman of the Board Alison Atwater called the meeting to order at 7:00 p.m.

2.) **ROLL CALL OF BOARD MEMBERS**

Chairman of the Board called the roll and all Board Members were present.

3.) **APPROVE OF MINUTES**

Margie Good made a motion to approve Minutes 3 A. Regular Session of March 13, 2003 and 3 B. Special Meeting of March 13, 2003 with the change requested by Dave Albins on Minutes 3A. (reinstate the better of the 2 Goodwin Wells), Walt Diskin seconded, the Board voted, motion carried.

4.) **CALL TO THE PUBLIC**

No comments

5.) **REPORTS AND CORRESPONDENCE**

A. **Manager/Operator Report**

Field Manager Vincent Alessio reported on the following:

- 1.) *The District's backhoe has been delivered.*
- 2.) *The Lower Goodwin Well has been cleaned, cased, a new pump installed, and the water was pump tested. All that remains to be done is new wiring and piping into the tank and it will be ready to use.*
- 3.) *Two new sheds have been built, one at the Grapevine well and Chlorinator and one at Chimney Ranch Well.*
- 4.) *A new fence has been placed around G & S booster.*
- 5.) *Meters have been installed on all but 2 wells.*
- 6.) *The property behind the office has been cleaned up.*
- 7.) *A contractor broke a 3" water line on Main Street over the weekend and the contractor hadn't called in a Blue Stake. It took a couple of days to repair but the District billed the property owner for the cost of repairs.*
- 8.) *The chlorinator at Chimney Ranch is almost ready just waiting for electric.*

Margie Good asked about the condition of the D & R Well. The manager stated Bill Roberts of Pump Tech checked the well with a camera and it is fine.

M. King

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Dave Albins asked if the Chimney Ranch Wells have been run. The Field Manager stated that most the time only one well has been running so we didn't need to run the Chimney Ranch Wells. He also stated that the valves were leaking and need to be repaired, they are also running a new line for the chlorinator and putting a building over the wells right now.

The manager stated there has been several small leaks but were all repaired.

Alison Atwater asked if the manager had implemented the Dailey log he had discussed. The manager stated they are in use now.

B.) Financial Report and possible changes of captions on Financial

Office Manager Bobbi Flick asked if there were any questions on the Financial.

- 1. Mike King asked if the Board could get a comparison next month of the payroll from January, February and March of 2001 compared to January, February and March of 2003.*
- 2. Dave Albins suggested changing certain captions next month on the financial as a sample for the Board to consider.*

<i>Distribution Reservoirs</i>	<i>to</i>	<i>Tanks</i>
<i>Office Trailer</i>	<i>to</i>	<i>Office Property</i>
<i>Trans & Distribution Main</i>	<i>to</i>	<i>Distribution System</i>
<i>Transportation Equipment</i>	<i>to</i>	<i>Work Trucks</i>

- 3. Office Manager was asked to find out what the caption General Equipment includes.*
- 4. The Board also discussed the Cell phone expense and asked the Field Manager to talk to the staff and reduce the use of the cell phones.*

6.) OLD BUSINESS

- A. Field Manager stated the Water Quality tests on the Oakhills Well were not done this month. The tests have to be done when the wind isn't blowing. It has to be a calm dry day so the tests are not contaminated. He also stated there were several projects that had to be completed.*

Dave Albins asked that these test samples be a priority and have them done by the next meeting.



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- B. Office Manager asked the Board to consider keeping Steve Wene of Moyes and Storey as the Districts Water Rights Attorney. The Board discussed the issue and stated until a decision is made the Office Manager could continue to use Steve Wene for matters that may come up.*

Dave Albins made a motion that a letter be sent to Chet Lockwood asking if he would be available and interested in representing Mayer Water District, Walt Diskin seconded, the Board voted, motion carried.

- C. Dave Albins stated that He, Sam Mardian and Bert Teskey were willing to lease their wells for 36 months to the District at no charge except the cost of improvements, electric, etc. necessary to bring into the system. At the end of the lease the well and all improvements would become the property of the owner of the well.*

Dave Albins was asked if Bert Teskeys well was in the Mayer Water District at one time and if it was could he get the paperwork. Dave Albins stated it was and he would get the paperwork together.

Mike King made a motion to authorize Vincent Alessio to check out the Teskey well and report the cost required to bring it into the system, Dave Albins seconded, the Board voted, motion carried.

Dave Albins also asked Vincent Alessio to check on the cost of a pump and electric to bring the other wells into the system.

Chairman Alison Atwater brought up the possibility of looking into a reasonable conservation policy including restrictions that could be implement if it becomes necessary in the future.

- D. Walt Diskin made a motion to approve Resolution 2003-4-10-1 Mary Robineau annexation into the Mayer Water District, Dave Albins seconded, the Board voted, motion carried.*

Dave Albins made a motion to approve Resolution 2003-4-10-2 Frank and Nancy Soto annexation into the Mayer Water District, Walt Diskin seconded, the Board voted, Mike King opposed, motion carried.

7.) NEW BUSINESS

- A. Dave Albins made a motion to approve Vincent Alessio as an authorized signer on Mayer Water District Accounts, Walt Diskin seconded, the*



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Board voted, motion carried.

- B. Field Manager Vincent Alessio asked the Board to consider purchasing a steel container for storage and security of our equipment and parts. The best price he had received was \$1,950.00. Mike King asked about building a storage space. Vincent stated it would cost a lot more to build something. Dave Albins stated he had just purchased one for the Chamber and one could be purchased for less.*

Dave Albins made a motion to authorize \$1,550.00 for the purchase of a container, Mike King seconded, the Board voted, motion carried.

- C. Mike King made a motion to approve Resolution 2003-4-10-3 to apply for W.I.F.A. assistance, Margie Good seconded, the Board voted, motion carried.*

Dave Albins made a motion to approve Resolution 2003-4-10-4 to apply for G.A.D.A. assistance, Margie Good seconded, the Board voted, motion carried.

- D. Margie Good stated that she was withdrawing her letter to the Board.*

Office Manager stated she would like the Board to consider hiring someone to be trained to take her place when she was absent due to illness, emergency or vacation.

The Board discussed options such as Field Manager or operator filling in to keep office open if possible. In an emergency notice could be posted that office would be closed.

The Board discussed the problem with finding someone willing to work just one or two days a week or when needed.

Office Manager voiced her concern for the smooth operation of the office without another person trained in some areas of her position.

The Board felt it could be handled with the staff the district already has at this time.

8. ADJOURNMENT

Mike King made a motion to adjourn at 9:45 P.M., Dave Albins seconded, the Board voted, motion carried.

