

**MAYER DOMESTIC WATER IMPROVEMENT DISTRICT**  
**P.O. BOX 416**  
**19193 CENTRAL AVENUE**  
**MAYER, ARIZONA 86333**  
**520-632-4113**

**BOARD MEETING MINUTES**  
**April 13, 2000**

- 1.) Chairman Mike Schuhmacher called the meeting to order at 6:35 p.m.
- 2.) Chairman of the Board Mike Schuhmacher called the roll and all Board Members were present.
- 3.) Duane Hines made the motion to approve the minutes for March 9, 2000 meeting, Dick Diffenderfer, seconded the Board voted, motion carried.
- 4.) **MANAGER/OPERATOR REPORT**
  - A.) Frank Soto informed the Board that the pipe was delivered last week, most of the fittings were delivered today, and the fencing was put up to secure the materials.
  - B.) Frank Soto reported on his visit with Paula Scott of the Department of Commerce. He stated that most of the requirements have been met. He also stated the Easements have been obtained from all the property owners except Mayer Unified School District. The Easement cost was \$100.00 to each of the property owners and Mr. Babcock who acquired these Easements for the Water District is charging \$650.00 for his services. The Manager stated Mayer School District has required a survey in order for the Water District to obtain the Easement, and that survey has been completed. The School District has requested that Mayer Water District pay half and that would be \$1500.00. He also informed the Board that the District is incurring a lot of cost in Easements and surveying which he is trying to get AZ Step to pay.
  - C.) Frank Soto reported that Empire Machinery agreed to donate a Backhoe for two months with the understanding that the District is responsible for the fuel, oil, grease, tires, and any repairs needed during this time. He stated that there would be at least one equipment servicing during this period which would cost approximately \$150.00.
  - D.) The Manager stated Paula Scott suggested the Mayer Water District have some type of formal ground breaking. Frank asked Mike Shuhmacher to take charge of the proceedings and asked the Board Members to attend. Frank informed the Board the ground breaking would be April 29, 2000 (Saturday) at 10:00 a.m. at Oak and Central across from the Post Office. Mike Shuhmacher and the Board agreed.
  - E.) The Manager reported on John Grijalva's progress and discussed some of the discussions concerning pay and benefits he and John have had. The manager stated at this time the district doesn't have the resources. These decisions may have to wait until next years Budget.
  - F.) The Manager also brought the Board up to date on Donna Fagan's Audit.
  - G.) The Manager stated that he had talked to Attorney Anna Young, who had also discussed with Bill Whittington the need to approach the state concerning the money that the District may owe, before pursuing the loan with WIFA. The Manager asked permission from the Board to approach the State concerning this. The Board directed the manager to go ahead and use his own discretion.
  - H.) The Manager informed the Board there is also an opportunity to apply for some technical assistance through another program with the state called GODA. The Board agreed he should go ahead with applying for this grant.
  - I.) The Manager also asked the Boards permission to buy two new tires for the water truck. The Board agreed.

- J.) Frank informed the Board about a resident, Kevin Rowley, that has been fixing and organizing the map room as a community service project for college. He has built a map holder and categorized all the maps. The manager stated he has done a fantastic job and would like the Board to submit a letter of appreciation for all his work. The Board agreed.

5.) **OLD BUSINESS**

- A.) Mike King made a motion to Table discussion of the Employee Manual until next month, Dick Diffenderfer seconded, the Board voted, the motion carried.
- B.) The Board discussed a letter from Lee Storey concerning options for new water sources. Lee Storey didn't feel the State land lease was an option, however, the manager had spoken to Paul Manera who felt it could be an option. Mr. Manera felt the manager should meet face to face with the state to discuss this option. The Board agreed.
- C.) There was nothing new on subleases on cell tower at this time. The Board agreed to table this until next months meeting.
- D.) Mike King stated it would be difficult for him to get any more information at this time concerning how other water districts are structured. Mike King made a motion to table discussion on hiring a management firm and full-time employee until next months meeting to give Manager, Accountant and Bookkeeper time to draw up a projected budget, Duane Hines seconded, the Board voted, motion carried.
- E.) The Manager stated that Gene Bennett said he will do research on Easements and see which ones he would like to see abandoned. Manager stated he hoped to have more to discuss next month.
- F.) There was nothing new at this time on the WIFA application. The Board agreed to table this until next month.
- G.) Manager reported that the Mayer School District survey has been completed at a total cost of \$3000.00. Mayer Water District's half would be \$1500.00. Plus \$100.00 for the Easement. Duane Hines made a motion to pay one half the cost of the survey which is \$1500.00 and the \$100.00 for the Easement, Mike King seconded, the Board voted, motion carried.

6.) **NEW BUSINESS**

- A.) The Manager reported the districts old weed eater no longer worked. Dick Diffenderfer made a motion for the Manager to buy a new weed eater of better quality that might last longer than one season, Mike King seconded, the Board voted, motion carried.
- B.) The Manager reported that Paula Scott indicated that if the district hired a Backhoe Operator on it's payroll it would be reimburseable by AZ Step. He informed the Board that the Backhoe would be delivered April 27th, and the ground breaking would be on April 29th so he would like to start looking for an operator right away. Board asked the manager if he had anyone in mind, the manager stated he didn't and would like to start advertising with the stipulation they be required to take a field test. The Manager also stated he had purchased two barrels of deisel for Y2K and that he would need a pump to fuel the backhoe from the barrels. Burt Flick offered to loan a pump to the district. Manager also stated the district purchased Insurance to cover the volunteers at a charge of \$150.00. The Manager informed the Board that AZ Step needs to know by May 15th how much money the district will need for this project. Duane Hines made a motion to give Frank Soto the authority to advertise and hire a backhoe operator for the AZ Step Waterline Project, with experience and hourly wage left to his discretion Dick Diffenderfer seconded, the Board voted, motion carried.
- C.) The Manager up dated the Board on the AZ Step Waterline Project and asked the Board for their help and anyone they might know that is willing to help. Manager stated they would need people to help supply lunches, labor, and traffic control. Dick Diffenderfer committed himself to inspect the work and make sure things are being done correctly. Manager also asked the Board to let everyone they know what they can expect. There could be traffic interruptions, waterline breaks, and small inconveniences. He also mentioned that someone with a tractor would be a big help. Dick Diffenderfer offered to go with the Manager to meet with the county. The

manager stated ABC will be used as shading material if the district can work out the specs. The manager also reported that the Mayer Fire District may come up with money for more hydrants.

7.) **COMMENTS**

There were no comments.

8.) **ADJOURNMENT:**

Mike Schuhmacher adjourned the meeting at 7:50 p.m.