

**Mayer Water Improvement District
Minutes of Regular Meeting
January 25, 2018**

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- I. Call to Order 6pm
- II. Roll Call of Members **Member Dennis Chambers, Member Joe Mish, Chair Kathy King, Member Jacque Burruss (by phone 6:13pm)**
- III. Pledge of Allegiance
- IV. Board may vote to go into Executive Session pursuant to A.R.S.38-431.02. **Member Mish Motions, Member Chambers 2nds, motion passed 6:01pm**
- V. The Executive Session is authorized under A.R.S. 38-431.03(A)(4). Discussion with and instruction to the District's attorneys regarding the District's position in pending litigation and settlement discussions, pursuant to A.R.S. 38-431.03(A)(4). **Member Chambers motions, Member Mish 2nds, all in favor, motion passed – 6:20pm**
- VI. Comments from the Public: **No one present**
- VII. Discussion/Review/Action
 - a. Approve Board Organization
 1. Elect Board Chairman **King declines the Chairperson position, Member Chambers motions to nominate Member Mish, Member Mish accepts, Member King 2nds, all in favor, Motion passed**
 2. Elect Board Clerk **Member Mish motions, Member Chambers rescind his position as Clerk and motions Member King be clerk, Member Chambers 2nds, all in favor, motion passed.**
 3. Statement of Public Meeting Notice 2018-Meeting to be held on date at time at location. **Member Mish motions meetings be held on the 4th Thursday of the month at 6pm the Water District Office Meeting Room at 12994 Central Ave, meeting postings will be in the post office and at the district office, Member Chambers 2nds. All in favor, Motion passed**
 - b. Approval of Minutes December 28, 2017 **Member Mish motions, Member Chambers 2nds, all in favor, motion passed.**
 - c. Manager's Report –
 - **4 blue stakes**
 - **Roof is almost done at rental**
 - **Member Mish and Manager Soto met with county road people and they are planning on doing some work on main street within the next year or 2 and are also going to be doing some work on central but don't have a date for that**
 - **Closed the rental account with Bank of the West**
 - **\$887 with the County Road Department that can be used towards permits on any road work that we do.**
 - **Purchased a generator. It's up and running**
 - **Fixed the safe, we got the code but it wouldn't close, Emanuel fixed it and we can use it.**
 - **Met with Fire Chief for the District, went to the tower, Frank had**

originally negotiated a generator for the location, it has not been used in years. Fire District does not want it and said the District could have the generator.

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- We have been running the Terrell wells #1 and #2, is not producing as well as we hoped. But it does produce some water 4-8 gallons a min.
 - Booster runs constantly up to Poland.
 - Member King requests information on when the Chamber of Commerce meets so one of the board members can go to the meeting.
 - Member Mish wants to know how the new Mayer Market account is going, it's been good.
 - Member Mish motions we accept the report, Member Chambers 2nds, all in favor, motion passed.
- d. Office Report
- Member Mish motions that we postpone report in Lana's absence, due to a family emergency, Member Chambers 2nds, all in favor, motion passed
- e. Approve Front End loading, earned paid sick leave for employee's.
- Lana recommends front end loading 24 hours of sick leave at the beginning of the year, it is easier to track.
 - Member Mish motions to approve, Member Chambers 2nds, all in favor, Members Chambers, Mish, and King Yay, Member Burruss Nay, motion passed.
- f. Approval to Engineer main water line on Main St, from Delaware St to Antelope Creek Rd intersection, and proceed with Project.
- Emery Layton has worked with the District in the past. Manager Soto would like to give him a chance and proceed.
 - Member Mish motions to use Emery as the engineer and to give Manager Soto authority to remove Emery Layton as engineer if he doesn't meet the expectation, Member Chambers 2nds, all in favor, Motion passed
- g. Approve Opening a Safety Deposit Box at Bank of the West.
- We are vulnerable with back up of computer data, it is \$100/year. Manager Soto recommends, at least 1 board member, and an office manager have access.
 - Member Burruss motions, Member Chambers 2nds, all in favor, motion passed
- h. Approve Installation of a VFD (Variable Frequency Drive) Booster at the G&S Booster site.
- Our weakest point is getting water to Poland Junction, the booster runs 24/7, VFD installed is \$5500
 - Member Mish motions we purchase VFD, Member Chambers 2nds, all in favor, motion passed
- i. Approve repair of Office Garage Door.
- Employee Joe Thompson is back and has been cleaning out the garage and he thought he had the door fixed. But it isn't needs new track at the bottom of the door, new seal and motor.

- **Member Chambers motions to approve repairing garage door opener, Member Mish 2nds, all in favor, motion passed.**
- j. Approve to repair Booster at Poland Junction.
 - **Booster is making a noise like a barring is out**
 - **Member Mish motions to repair booster, Member Chambers 2nds, all in favor, motion passed.**

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VIII. Adjournment – Member Burruss motions, Member Mish 2nds 7:21pm