



**NOTICE & AGENDA OF PUBLIC MEETING
MAYER DOMESTIC WATER IMPROVEMENT DISTRICT**

Pursuant to A.R.S. § 38-431.02, notice is hereby given that the Board of the Mayer DWID will hold a meeting open to the public on **Thursday, August 24, 2017 at 6:00 p.m.**
Water District Office Meeting Room
12994 Central Ave., Mayer

- I. Call to Order**
- II. Roll Call of Members**
- III. Pledge of Allegiance**
- IV. Comments from the Public**
- V. Discussion/Review/Action**
 - a. Approval of Minutes June 1, June 5, June 5 Special Meeting, June 12 Special, July 7, 2017**
 - b. Manager's Report**
 - c. Office Report**
 - d. Discuss raising Deposit to \$120**
 - e. Discuss not billing customers for prior occupants usages.**
 - f. Discuss keeping Verizon or switching carriers.**
 - g. Re visit District liability insurance.**
 - h. Discuss appointment of open board position.**
 - i.**
- VI. Adjournment**

COPIES OF THIS AGENDA ARE AVAILABLE AT THE DISTRICT OFFICE, 12994 CENTRAL AVE., MAYER, DURING REGULAR BUSINESS HOURS (MON-FRI 8:00 a.m. to 12:00 p.m).

Note: If any disabled person needs any type of accommodation, please notify the Mayer Water District Office at (928-632-4113). Requests should be made as early as possible to arrange accommodation.

Mayer Water Improvement District
Minutes of Meeting
August 24, 2017

- I. Call to Order: Meeting called to order at 6:00 pm
- II. Roll Call: Kathy King, Jacque Burress, Josh Mish, present, Ron Good entered at 6:09
- III. Pledge of Allegiance
- IV. Comments from the Public - None
- V. Discussion/Review/Action Items:
 - a. Approval of Minutes June 1, June 5, June 5 Special Meeting, June 12 special meeting, July 7, 2017, Accept Financials
 1. Joe M. moves to accept, Jacque B. seconds, All in favor, motioned passed
 - b. Manager's Report: Frank
 1. Frank would like to suggest, because there are so many minutes that have been found, that the clerk sign all minutes that have been approved so that we know which minutes are approved.
 2. Back hoe repair came in \$400 less than quote and is not running
 3. Copy of Rules and Regulations handed out to all board members to review, as there is no adoption date on it. After the board reviews them, they can be adopted at the next meeting.
 4. Employee handbook handed out to all board member to review.
 5. While week eating the weed eater broke.
 6. Credit card is in.
 7. RVS is not 700 monthly, but yearly
 8. Lana is not working in the office and doing well
 9. We have lots of part-time help and it is working out well
 10. Amy Hendershot came in and worked part time filing in the office and she was a big help.
 11. Started driving the GMC, spoke to Joe Thompson about the GMC there is a lifter problem possibly. Bill has been driving it and it runs great. Both Bill and Frank enjoy driving it.
 12. Joe Thompson has not gone to a specialist yet. Gonna order an MRI, Might need surgery or a shot of cortisone, he is not sure. Will possibly be out another month, but does want to come back to work.
 13. Joe M. moves to accept report, Jacque B. accepts all in favor. Motion passes.
 - c. Office Report: Lana
 1. Mardie has been coming in and training me on things, I do not know how to do. Like payroll.
 2. Working on creating a list of reports that need to be sent to different agencies and when they are due.
 3. Would like to create a list for people who need help paying their bill.
 4. Kathy suggested we make a list of all bills that are due each month.
 5. Mardie asked that we sit down Kathy, Frank and Lana and discuss what it is that they want her to do, things that Lana can't do because she is only there 20 hours a week and maybe work up some kind of schedule for that.

6. Lana wants to create list of charities that can help people who are having problems paying their bills.
 7. Joe M. motions to accept report Jacque seconds, all in favor motion passes.
- d. Raising Deposit to \$120
1. Joe M. motions to raise the water deposit to \$120, Ron G. seconds.
 2. Discussion Kathy, if we are going to be working on not billing customers for prior occupants usage we should be looking at raising the rates as the current deposit does not cover the average 2 month bill. Frank said we used to charge the \$60 deposit and if a customer became delinquent we charged them another \$60 deposit to turn it back on. Ron doesn't have a problem with the raise in deposit \$120. Kathy suggested making payments on the deposit if they can't make the \$120. Frank suggested \$75 and then paying another \$75 deposit if they get their water shut off. Kathy, \$75 isn't going to cover 2 months. Kathy asks for vote.
 3. All in favor, motion passes.
- e. Not billing customers for prior occupants usages.
1. Jacque B. moves to not bill customers for prior occupants usage, Joe M. Seconds.
 2. Discussion, Kathy said that we are doing is just a skip away from the lay. Asked if anyone wanted to discuss. Kathy asked for the question. All in favor, motion passes. **To be added onto next agenda a policy is to be created to clarify this policy. When it comes to who owes on the water bill owner or renter.**
- f. Keeping Verizon or switching carries
1. Jacque B. motions to discuss, Joe M. seconds
 2. Frank, Verizon guy did not follow through and call him back with all the information he needed. We currently have unlimited data, and phones had limited minutes and text. But we can have limited data and unlimited minutes and text. Upgrade is available for all phones. Frank suggests that we have 1 phone for on-call. Lana suggested that we pay employees \$25 for using their own phones and using another carrier. Frank said other carriers don't have as good of coverage. Mardie asked why they needed unlimited data. Suggested more talk and text and limited data. Kathy would like to see the employee benefit go away with the cell phones and would like to see 2 phones and left here when they are not on call or at worked. This is tabled until next month.
- g. Re Visit district liability insurance.
1. Joe M. motions to revisit, Ron G. seconds
 2. Frank, the day after our last meeting, agent called back and said that Selective decided to compete and came back lower \$10,433 for 1 year save \$2000 which does include the cyber protection. The previous offer did not include cyber. Gladfelder is \$9249 for 10 months. Agent suggested we go with Selective because we will save money. The only thing Frank is not sure about is the Workmans comp because of the current claim, there will be an increase but we don't know what it will be yet.
 3. Joe M. motions to withdraw his motion to revisit the liability insurance and motions to select Selective instead of Gladfelder for the liability insurance, Ron G. seconds. All in favor. Motion passes.
- h. Appointment of open board position.
1. Joe M. moves to add Denise Chambers to vacant board position, Ron G. seconds

2. Discussion. Ron wants to know who he is, what do we know about him. He has only lived here for a few years. He made a presentation at a previous board meeting. Was very upbeat and positive. Kathy asked for the question. All in favor, Kathy K., Joe M., Ron G. Jacques B. abstained doesn't know enough about him.

- i. Adjournment

Joe Mish moves to adjourn meeting, (6:46 pm) Ron Good seconds, All in favor.