

Mayer Domestic Water Improvement District

Minutes of Working Session

September 9, 2023

1. **CALL TO ORDER** 11:00 a.m.

2. **ROLL CALL OF MEMBERS**

Chairman Kathy King – Present, Clerk Shasta Guthrie – Present, Member Keith Francen – Present via phone, Member Kevin Jones – Present (Arrived at 11:20 a.m.), Member Jacque Burruss – Present.

STAFF

Manager Mardi Befort and Project Manager Tom Thurman – Present

PUBLIC – No public present.

3. **DISCUSSION ITEMS**

3.1. Study and review policies and procedures.

The Board discussed policy Article VII, Section 6. A & B. and how to strengthen the District's policy regarding additional users added to the system. How do you distinguish the difference between commercial and domestic/residential users and the different scenarios for additional dwellings, users and the change of use meaning. There was discussion about updating the moratorium with the ultimate goal to protect the current users to ensure we can continue to serve them water in the future. There was discussion on new water sources.

3.2. Discussion on District goals including staffing.

Chairman King wrote up 3 categories of topics

Water Delivery – Certifications, Job Descriptions, Field work, Infrastructure, Quality Water
Accounting – Budget, Water rates, Transparency

Stability – Vision, Sustainability

The Board focused on staff and what they feel is best moving forward, having field operators be certified, office clerk/assistant manager to take on more responsibilities, some board members felt the office clerk should know all aspects and be willing to go out in the field while other board members felt they should only be in the office, District manager to be in the field more often,

4. **ADJOURNMENT**

Clerk Guthrie moved to adjourn at 1:53 p.m. Member Burruss 2nds, Vote – Chairman King – Aye, Clerk Guthrie – Aye, Member Francen – Aye, Member Jones – Aye, Member Burruss – Aye – **PASSED**