

# Mayer Domestic Water Improvement District

## Minutes of Special Session Meeting

### September 23, 2021

1. **CALL TO ORDER** 6p.m.
2. **ROLL CALL OF MEMBERS** Chairman Joe Mish – Present, Clerk Kathy King – Present, Member Kevin Jones – Present, Member Jacque Burruss – Present, Member Ed Cocchiola – Present
3. **PLEDGE OF ALLEGIANCE**
4. **COMMENTS FROM THE PUBLIC** No public present
5. **CONSENT AGENDA**
  - 5.1. Approval of July 2021 financials
  - 5.2. Approval of August 26, 2021 Regular Meeting Minutes  
**Clerk King motions to accept the consent agenda, Member Cocchiola 2nds, Vote - Chair Mish - Aye, Clerk King – Aye, Member Jones – Aye, Member Burruss – Aye, Member Cocchiola – Aye – PASSED**
6. **ADMINISTRATION/STAFF REPORTS**
  - 6.1. **Manager's Report By Frank Soto**
    - 8 blue stakes as of September 23, 2021. We had issues with Century Link not marking their line for over 3 weeks on the Miami project
    - Having issues with Bingham
    - No Main line water leaks this month. Two leaks in the meter boxes.
    - Received proposals for 8 boring sites @ \$6000.00
    - Water line on Miami is almost completed. Tie in on Miami is needed. Waiting for cooler weather to shut down system.
    - 13193 Central property sold and check is in the bank in the amount of \$83,747.00
    - Weeds have been a big issue this summer
    - Donna Robins has recently been helping us by driving our dump truck.
    - Employees are a "hit and a miss". I never know who and when they show up.
  - 6.2. **Office Report By Mardi Befort**
    1. Water Turn Off's
      - a. We had 17 customers scheduled to be shut off this month.
        - i. 3 asked for an extension to make a payment
        - ii. 3 were turned off, they have all paid in full and have been turned back on
      - 11 made a payment the day of turn off to avoid being turned off.
    2. Website usage
      - a. In the past 30 days our website has had 1066 views (refers to the number of times the website has been visited) and 273 unique visits (Actual number of people who have visited the website). Example: if a customer goes onto our website 10 times in 1 day it will show there are 10 views and 1 unique view.

3. Water usage this month
  - a. We were able to get meters read in 1 day this month. Frank and Chris read about 1/3 of the meters and Chris and I read about 2/3 of the meters. Gary and Josh did read about under a ¼ of the meters
4. Angie is working out well in the office so far. She seems to be catching on really fast.
5. The insurance renewed this month the new premium is \$12,787. I asked for them to shop around and he said that the other admitted carriers either are not able to entertain the risk or offer all lines of coverage. He also stated that prices are going up across the board.
6. This month's direct deposit check for the Bank of the West account was \$9,074.490  
**Clerk King motions to accept the Managers and Office report, Member Jones 2nds, Vote - Chair Mish - Aye, Clerk King - Aye, Member Jones - Aye, Member Burruss - Aye, Member Cocchiola - Aye -PASSED**

## **7. ACTION AND DISCUSSION ITEMS**

### **7.1. OLD BUSINESS**

#### **7.1.1. Staff report on rates and fees (Mardi/Frank)**

**Ms. Befort gave a presentation on why the District needs to increase the rates and gave 3 different water rate options based on the results of the rate study completed by Mario Casillas with RCAC (Rural Community Assistance Corporation)**

**The original results of the rate study reported we needed to increase revenue by an average of \$36,218 - \$69,645 annually. But because the Board voted to not add the additional tenant onto the Tower, and we will now be losing the revenue that is generated from the additional tenant. We are now going to need to increase revenue by an average of \$61,218 - \$92,645 annually in order to have fully funded reserves with the ability to replace capital assets and pay employees the industry standard within 5 years. We cannot pay employees minimum wage and expect \$20/hour work and dependability. If we want good, dependable employees we need to start paying for it. If we need to apply for a WIFA Grant/Loan we have to increase revenue as we were turned down by WIFA in 2018 because we could not pay back the loan. We can not count on Grants for every improvement that needs to be completed in the system. There are no guarantees we will get one. The cost of materials is also increasing we could purchase 6" pipe a month ago for \$4.00' now we are being quoted over \$14.00'. We can't keep charging so little when the cost of everything is going up.**

**At our current rates in 5 years we will be \$348,225 short, we will not have fully funded reserves, the ability to replace capital assets or pay employees industry standards.**

**I am presenting you with 3 options, all options do away with the separate commercial rate, the base rate for all 3 options is based on the meter size.**

**Option 1: raise base rate to \$31.50 immediately and change the water usage rates**



**Water Usage Rates**

0-2000 gal water	\$2.75 per 1000 gal
2001-5000 gal water	\$3.25 per 1000 gal
5001-9000 gal water	\$4.00 per 1000 gal
9001-14000 gal water	\$5.00 per 1000 gal
14001-30000 gal water	\$6.00 per 1000 gal
30001+	\$15.00 per 1000 gal

**Base Rates by meter size**

5/8" x 3/4" & 3/4" meter size	\$31.50 base rate
1" meter base rate	\$51.50 same water usage rates
1.5" Meter base rate	\$98.50 same water usage rates
2" meter base rate	\$154.90 same water usage rates

**Immediately users will see an average increase in their water bill of \$8.47 up to 10,000 gallons and an average decrease of \$315.83 over 10,000 gallons.**

**Current Commercial Customers will see an average increase of \$9.48 up to 10,000 gallons and an average increase of \$330.68 after**

**Option 2: raise the base rate gradually over the next 3 years raise each of the base rates by \$1.00, the water usage rates would remain the same.**

**Water Usage Rates**

0-2000 gal water	\$2.75 per 1000 gal
2001-5000 gal water	\$3.25 per 1000 gal
5001-9000 gal water	\$4.00 per 1000 gal
9001-14000 gal water	\$5.00 per 1000 gal
14001-30000 gal water	\$6.00 per 1000 gal
30001+	\$15.00 per 1000 gal

**Base Rates by meter size**

5/8" x 3/4" & 3/4" meter size	\$28.50 base rate
1" meter base rate	\$48.50 same water usage rates
1.5" Meter base rate	\$95.50 same water usage rates
2" meter base rate	\$151.90 same water usage rates

**After 4 years users will see an average increase in their water bill of \$8.47 up to 10,000 gallons and an average decrease of \$315.83 over 10,000 gallons.**

**Current Commercial Customers will see an average increase of \$9.48 up to 10,000 gallons and an average increase of \$330.68 after**

**Option 3: raise the base rate \$1.00 over 3 years plus raise the water usage rates**

**Year 1**

**Water Usage Rates**

0-2000 gal water	\$2.75 per 1000 gal
2001-5000 gal water	\$3.25 per 1000 gal
5001-9000 gal water	\$4.00 per 1000 gal
9001-14000 gal water	\$5.00 per 1000 gal
14001-30000 gal water	\$6.00 per 1000 gal
30001+	\$15.00 per 1000 gal

**Base Rates by meter size**

5/8" x 3/4" & 3/4" meter size	\$28.50 base rate
1" meter base rate	\$48.50 same water usage rates
1.5" Meter base rate	\$95.50 same water usage rates
2" meter base rate	\$151.90 same water usage rates

**Year 2**

**Water Usage Rates**

0-2000 gal water	\$3.25 per 1000 gal
2001-5000 gal water	\$3.75 per 1000 gal
5001-9000 gal water	\$4.50 per 1000 gal
9001-14000 gal water	\$5.50 per 1000 gal
14001-30000 gal water	\$6.50 per 1000 gal
30001+	\$15.50 per 1000 gal

**Base Rates by meter size**

5/8" x 3/4" & 3/4" meter size	\$29.50 base rate
1" meter base rate	\$49.50 same water usage rates
1.5" Meter base rate	\$96.50 same water usage rates
2" meter base rate	\$152.90 same water usage rates

**Year 3**

**Water Usage Rates**

0-2000 gal water	\$3.75 per 1000 gal
2001-5000 gal water	\$4.25 per 1000 gal
5001-9000 gal water	\$5.00 per 1000 gal
9001-14000 gal water	\$6.00 per 1000 gal
14001-30000 gal water	\$7.00 per 1000 gal
30001+	\$16.00 per 1000 gal

**Base Rates by meter size**

5/8" x 3/4" & 3/4" meter size	\$30.50 base rate
1" meter base rate	\$50.50 base rate
1.5" Meter base rate	\$97.50 base rate
2" meter base rate	\$153.90 base rate



#### **Year 4**

##### **Water Usage Rates**

0-2000 gal water	\$4.00 per 1000 gal
2001-5000 gal water	\$4.75 per 1000 gal
5001-9000 gal water	\$5.75 per 1000 gal
9001-14000 gal water	\$6.45 per 1000 gal
14001-30000 gal water	\$7.75 per 1000 gal
30001+	\$16.45 per 1000 gal

##### **Base Rates by meter size**

5/8" x 3/4" & 3/4" meter size	\$31.50 base rate
1" meter base rate	\$51.50 base rate
1.5" Meter base rate	\$98.50 base rate
2" meter base rate	\$154.90 base rate

**At the highest rate users will see an average increase in their water bill of \$12.81 up to 13,000 gallons and an average decrease of \$231.56 over 13,000 gallons.**

**Current Commercial Customers will see an average increase of \$17.28 up to 13,000 gallons and an average increase of \$410.18 after**

**Chair Mish asked if there was a study done of how many people are on a fixed income, Chair Mish said he doesn't think those on a fixed income can stand an increase in the water rates. He feels it can be done this way. Increased for regular customer, increase substantially for new customers and for rental customers, but leave the people alone in this community who are on a fixed income.**

**Clerk King stated she did not agree with Chair Mish's idea. That rates do need to go up and divided evenly between all of the customers, so it is more fair.**

**Mr. Soto said we did not specifically do a study on that but rather an income survey and found the median household income of our users is just above the poverty level. The Board wants to pay fair wages and we need to buy equipment and materials have gone up. Pipe alone has gone from \$4.00' to \$14.00' we don't have the money in the CAP fund to pay for just the pipe for the Racetrack project. We are losing revenue from the Tower and we need to make it up somewhere else.**

**Ms. Befort explained that if we had not lost the revenue from the Tower the base rate would have only gone up to \$28.50 and not \$31.50. When you factor in the number of accounts and the amount of revenue that is being lost each customer would need pay an additional \$3.00 a month to make up the difference.**

**Member Cocchiola asked Ms. Befort to read Option 3 again. She said it is a gradual base rate increase and gradual water usage rate increase.**

Ms. Befort told the Board that the Grant we are currently applying for with the county. The way they will look at it is this way;  
 Why are they going to give us free money if we are going to keep ourselves poor.  
 We have not done a rate increase since the 1990's we have only done the water usage increase for high water usage.

Mr. Soto reminded the Board this is for information purposes only at this meeting. The Board should take it home review it contact us with any questions and we will have a public rate hearing at the next meeting. We have to post and publish it before we can make any adjustments.

Ms. Befort went over the changes in fees

### Changes in Fees

	Current	Change
Reconnection Fee (Delinquent shut off)	\$30.00	\$45.00
Disenfranchised Fee	\$300.00	\$400.00 \$600.00 if over 10 years
Call out 5pm – 7am	\$30.00	\$45.00 min. 1 Truck/1 Employee \$30.00/hr ea additional employee \$75.00/hr backhoe and operator
Meter Rereads	\$0.00	\$20.00
Meter Testing	\$75.00	\$190.00 New Meter \$72.55 Meter testing \$65.37 Postage \$11.40 Labor \$20.00
Copies	\$1.00 each	Add \$25.00 CD (Digital Copy)
Research per hour	\$25.00	\$30.00/hr
Impact fee (New Meter)	\$6000.00	\$10,000.00 Plus line extensions and Materials

Clerk King stated she thinks we need to do away with all disenfranchised accounts. Everyone who has a meter should pay for it. Ms. Befort explained that if we did that and a customer did not pay for their monthly bill the past due account balance would go up and if the property is sold the new owner would be responsible for the balance which could be in the \$1,000's. Clerk King asked how much revenue are we losing with disenfranchised meters?

Member Jones said what if we gave the user an option to pay the monthly fee or give up their meter and give it to someone on the waiting list. Do not put any meters in a vacant lot. They would have to already have a home or show us plans that a house is being built. Disenfranchised accounts is dead revenue.

Member Burruss said you have to pay to have your meter put in disenfranchised, she did and wants to know if customers will get that fee back.



Member Burruss stated the gradually increasing rate would be best.

Mr. Soto stated if we have 70 disenfranchised meters at 25.50 a meter that is \$21,420 of lost revenue a year.

Chair Mish thinks the answer to the disenfranchised accounts is to post it and let the public be a part of it and remove it totally. And another thing he would say is \$10.00 across the board increase for everyone. Ms. Befort pointed out that what he is suggesting is more of an increase to the customers than what she presented to the board. Chair Mish also stated it will be a hassle with the public. Mr. Soto asked, why is that Joe? Because it has been this way for too long. Chair Mish and Member Cocchiola agreed with Mr. Soto.

Member Cocchiola said look around and with inflation that everything's gone up with inflation. You go down to Mayer Market to buy a sandwich and you have to throw them a \$10 bill.

Clerk King stated that she had asked that we wait until the colder months and not hit people with a rate increase during the summer months when they use more water. She is supportive of the options presented to the Board, we have fined tuned them based on recommendations and research. She likes that. She does not like just hammering people with a "we are going to just add \$10.00 to everything without being able to justify it." She answers to the people and raising it to what was recommended by staff she can stand behind and defend. She can make a case to the people who are against the rate increase of why it needs to be done. She cannot defend this if we are just going to slap \$10.00 on that, \$10.00 on this more than what was proposed and veer away from what Mario has recommended from the research of what we need. But then I wasn't for taking the \$23,000 away.

Member Cocchiola "Can I speak? Here's how it is, wake up to reality here everything is so dog gone high, you go down to Phoenix, you pay for water down there you see what you're paying. You're literally giving it away up here. It's cheap. \$10.00, I don't like it but look at it this way, if they don't come in here with pitch forks and torches, we'll have it made. If they really raise you know what about it. Then we really have a problem. But here's the big problem, we have to do something, we have to face reality, and do something for crying out loud, Frank how long has it been?"

Mr. Soto, "Mardi told you, back in the 90's"

The Board directed staff to post and publish regarding holding a rate hearing for next month.

- 7.1.2. Discussion and possible action on employee's rate of pay. (Mardi/Frank) Chair Mish thinks we already discussed it. Mr. Soto added he went to In and Out Burger today and they are starting employees out at \$16/hr with no experience. Tabled this until we adjust the rates



- 7.1.3. Discussion and possible action regarding the renewal of the cell tower lease. (Tosca) **Attorney Tosca Henry gave an update there is still language in the agreement that if American Tower were to find another tenant for the tower the District would get the revenue from the additional tenant. Ms. Henry asked the Board for direction on negotiating the rate for maintenance of the property throughout the year. American Tower is at \$0.00 (Zero) Mr. Soto suggested \$500/month for the District to maintain the property.**
- 7.1.4. Discussion and possible action on Oak Hills well and Racetrack Well. (Frank/Mardi) **Mr. Soto gave updates:**  
**Oak Hills well: We received the ATC (Authorization to construct) Now we are working on the AOC (Authorization of construction) looks like we only need a pressure test. Mr. Soto informed the Board that he and Ms. Befort went to the well and ran it. It pumped for about 1 minute and stopped. Also, the well static level has dropped. It was also pretty gross with iron bacteria we will have to treat the well again before we can use it.**  
**Racetrack well project: We are still waiting for the BLM to give approval. The concern is once we get the approval, we will not be able to get the materials before the end of 2021 which is when the CAP funds need to be used by. Not only has the price of pipe gone up but the lead time went from 1-2 weeks to 8-12 weeks and that is if the vendor can even get the amount we need. Most suppliers are telling us they have shortages.**
- 7.1.5. Discussion and possible action on the line extension from Fairland to Miami (Mardi/Frank) **Update only, Mr. Soto explained that we did the tie in up on Fairland and ran the pipe down Miami, we still need to do the tie in on Miami.**
- 7.1.6. Discussion and possible action on applying for a grant with Yavapai County to be used for improvements to the distribution system (Mardi/Frank) **The Board members were each given a copy of the Grant application proposal, Mr. Thurman gave a rundown of what we are applying for and our priority list. We had to create a priority list in case the Board of Supervisors doesn't give us everything we are asking for.**

#### **PRIORITY LIST OF PROJECTS**

##### **#1 NEEDED MOST**

1. **Main street line replacement from Mohawk to Miami**  
 2800' of undersized aging 2" water lines  
 \$100 per running ft. \$280,000  
 Project timeline: June 2022 finish May 2023
2. **Installing new water lines to blend with the two (2) Chimney Ranch wells, including small storage tank and booster adding connecting waterline.** \$194, 500  
 Project timeline: April 2022 finish March 2023
3. **Treatment for nitrates at the two (2) Chimney Ranch wells** \$127,650  
 Project timeline: April 2022 finish March 2023
4. **Low water crossing – Big Bug Creek at Grapevine Rd.** \$196,185



Plan sheet C2.09 per Atkins Engineering Yavapai County Flood Control  
Project timeline: June 2022 finish May 2023

**5. New Storage tanks and rehab.**

285,000 gal. new	\$392,500
380,600 gal. new plus land acquisition	\$456,715
Rehab existing tank	\$137,450

Project timeline: October 2022 finish April 2024

**6. Treatment for arsenic of Cliff and Gate wells**

\$129,500

Project timeline: April 2022 finish March 2023

Total

\$1,914,500

- 7.1.7. Discussion and possible action on termite issue at 12990 & 12994 E. Central Avenue (Frank/Mardi) Ms. Befort explained to the Board there are termites at both the office 12994 E. Central and the rental next door 12990 E. Central, we had 3 bids; NAZ Pest was \$1735 with a 1 year warranty.**

**Shooters was \$940 not clear on warranty or if the treatment is for 1 or both properties.**

**Alternative Pest (who Clerk King recommended) \$1534 for just the office they recommend getting the rental property fumigated and they not do that.**

**Ms. Befort recommended that they go with NAZ Pest, Shooters took forever to get a quote back we practically had to beg them for it, and it is unclear if they offer a warranty and if they are treating both properties and Alternative Pest would only treat the office and not the rental property.**

**Member Jones raised concerns with there being a baby living in the house and what types of chemicals will they be using.**

**Mr. Soto stated that he believes she does have somewhere else she can stay during treatment, but we would verify that.**

**Clerk King motions to go with NAZ Pest's bid for treatment of termites, Member Cocchiola 2nds, Vote - Chair Mish - Aye, Clerk King - Aye, Member Jones - Aye, Member Burruss - Aye, Member Cocchiola - Aye -PASSED**

**7.2. NEW BUSINESS**

- 7.2.1. Discussion and possible action on putting a vehicle in the parade for Mayer Daze (Mardi) Ms. Befort said there is no fee for parade entries, Ms. Befort asked the Board if whoever is on call Saturday, October 2<sup>nd</sup> could drive the water district truck in the Mayer Daze Parade, Frank suggested the Board members should ride in the back and pass out candy. Member Jones said it would be better if someone walked next to the truck and handed it out instead of throwing it. None of the Board members wanted to participate in the Mayer Daze Parade.**

**Clerk King motions to have the District Truck in the Mayer Daze Parade, Member Burruss 2nds, Vote - Chair Mish - Aye, Clerk King - Aye, Member Jones - Aye, Member Burruss - Aye, Member Cocchiola - Aye -PASSED**

- 7.2.2. Discussion and possible action on performing audit on District finances (Frank/Mardi) Discussion only. Mr. Soto said he was only able to get a quote from one person at this time. The person he got the quote from has done work for the District before and is familiar with how things run here. But, he is not**



very willing to come back as in the past he was not treated very well. If we could convince him to come back, it would be \$20,000 for the 1<sup>st</sup> year and the 2<sup>nd</sup> year \$7,500-\$10,000/yr if you committed every year. The reason Mr. Soto is asking for an audit is that he has been here for 4 years and is getting ready to leave and doesn't want to be accused of anything. He doesn't feel any issues will come to light. Mr. Thurman let the Board know that if in the future we try getting any sort of grants or loans in the future, a lot of those entities mandate that we have a current audit. Member King asked if our current accountant does audits. Ms. Befort stated that she does not, but will double check and ask her for recommendations. Chair Mish stated we needed to move on he has a medical stuff he has got to do. Mr. Soto stated we will get more information.

- 7.2.3. Discussion and possible action on possible litigation with Bingham equipment regarding Backhoe repairs. (Frank/Mardi) Mr. Soto let the Board know that when we had the work done on the backhoe they told us they found another leak at a valve and charged us over \$800 to fix it. It is still leaking and now they are telling us we need to replace the valve which is going to cost us \$20,000. They said the repair they did does not always fix the problem. But they did not tell us this at that time. Had we known that at the time we might not have paid the money to have it repaired. Chair Mish said it is very hard to get paid on a mechanics lien. We may just have to bite the bullet on this one and not use them ever again. Frank is asking that we have Tosca send Bingham a letter and see if that will make a difference.

Clerk King motions to allow Tosca to write them a letter, Member Burruss 2nds, Vote - Chair Mish - Aye, Clerk King - Aye, Member Jones - Aye, Member Burruss - Aye, Member Cocchiola - Aye -PASSED

### 7.3. OLD BUSINESS POSSIBLE EXECUTIVE SESSION ITEMS

- 7.3.1. Discussion and possible action on negotiations with Chimney Ranch for high nitrate water availability. (Mardi/Frank) Mr. Soto explained to the Board that the Chimney Ranch Trailer Park needs water just for the laundromat and they can use the water high in nitrates for just that and not have to blend the water for consumption. Member Cocchiola said his only concern was people drinking the water and would like to see a sign in the laundromat that said non-potable water. Clerk King said that she wanted to make sure it was all legal. Frank said that if they agree and sign the contract, they would pay Tosca for her services.

Member Cocchiola motioned to allow Tosca to write up an agreement with the Chimney Ranch trailer park to use water high in nitrates at their laundromat, in exchange for easements for our waterlines to the Chimney #2 well site from highway 69, Easements to Chimney well #2 and a 50' adjoining are to the well site for a tank site and a 10'x50' area leading into the tank site with a 10' easement for the water lines to Chimney well #1, and a 10'x50' around Chimney #1, the trailer park to pay for the actual cost of meter and setting the meter. The trailer park would pay for any of the water lines that needed to be put in for them to get water from the well to the laundry mat, providing they put a sign in there, Member Jones 2nds, Vote - Chair Mish - Aye, Clerk King - Nay, Member



**Jones – Aye, Member Burruss – Aye, Member Cocchiola – Aye –PASSED**

- 7.3.2. Discussion and possible action concerning account 681 (Parcel 500-09-128). (Mardi/Frank/Tosca) Ms. Henry let the Board know they are in regular session and to be mindful of what they say, she let the Board know she has had no further contact with them and does not have an update, however, office staff does. Ms. Befort let the Board know the property is listed for sale and that she needs direction from the Board on how to handle their account. Chair Mish asked if we have received any money off the meter. Ms. Befort asked previously? Chair Mish said “No, now what is due?” Ms. Befort said that is what she needs direction from. Do we continue to bill them for the meter, or do we not bill them, since we can not provide them with water? Chair Mish said if the water was turned off, the meter is dead. Frank said he doesn’t have a problem with it either way, it is one of those unique situations. Chair Mish said that he doesn’t think we need to take any action on it, just let it hang, Ms. Henry said that for staff protection, this may be an issue later and it may be prudent to have that actual legal action by the Board. Chair Mish wants to make sure the new owners are aware of the issue. Ms. Henry asked if the Board would feel comfortable if when asked if the staff just simply said there is currently not an active meter at the property. Member Burruss stated that if they are selling the property, they have to disclose everything about the property and if they don’t the new owners can come back on them. Mr. Soto did say they had one new potential owner call and inquire about the water. Ms. Befort told them there was an issue we were working on, the potential owner said they were told they had to pay something like \$2000 to get the water turned back on. Ms. Befort told them it was a little more in-depth than that. Ms. Befort said that all she needs to tonight from the Board is direction on if they should continue to be billed or not. As office staff she is not sure if she has the authority to make that decision, she feels it has to come from the Board. Ms. Tosca said it should be legal action from the Board before staff unilaterally decides.**
- Chair Mish motions to not bill account 681 until water can be provided to the meter, Member Cocchiola 2nds, Member Jones 2nds, Vote - Chair Mish - Aye, Clerk King – Abstained, Member Jones – Aye, Member Burruss – Abstained, Member Cocchiola – Aye –PASSED**

- 7.3.3. Discussion and possible action regarding the Lucas Well Litigation. No update**

- 8. ADJOURNMENT – Clerk King motions to adjourn the meeting at 7:34 p.m., Member Burruss 2nds, Vote -Chair Mish – Aye, Clerk King – Aye, Member Jones – Aye, Member Burruss – Aye, Member Cocchiola – Aye –PASSED**