

# Mayer Domestic Water Improvement District

## Minutes of Regular Meeting

### March 25, 2021

#### 1. CALL TO ORDER 6:04 P.M.

#### 2. ROLL CALL OF MEMBERS Chairman Joe Mish, Clerk Kathy King, Member Kevin Jones, Member Ed Cocchiola, Member Jacque Burruss via phone

#### 3. PLEDGE OF ALLEGIANCE

#### 4. ORGANIZATIONAL MEETING

- 4.1. Discussion/possible action on election of Board officers. **Clerk King nominates current Chairman Mish for Chairman, Member Jones 2nds, Chair Mish accepts nomination Vote - Clerk King - Aye, Member Jones - Aye, Member Cocchiola - Aye, Member Burruss - Aye - PASSED, Chairman Mish nominates current Clerk King for Clerk, Member Jones 2nds, Clerk King accepts nomination, Vote - Chair Mish - Aye, Member Jones - Aye, Member Cocchiola - Aye, Member Burruss - Aye - PASSED**

#### 5. COMMENTS FROM THE PUBLIC No public was present at the meeting

#### 6. ADMINISTRATION/STAFF REPORTS

##### 6.1. Manager's Report - By Mardi Befort

- 7 blue stakes as of February 25, 2021.
- 1 main line water leak this month.
- Oak Hills well needs approval from ADEQ. Needs ATC and AOC engineering. ADEQ is paying Greg Carlson Engineering from Tucson to do what is needed for Oak Hills well and also the Race Track Well, pipeline and blending plan through a grant from ADEQ. Process has already started.
- Still waiting for BLM to move on the permit for Racetrack well and pipeline that was submitted by Mike Rice. We are being told that it will probably be July 1<sup>st</sup> before BLM gets to the application. I have not heard from Mike Rice in a while.
- Flood Control is still waiting for the engineering on the Big Bug waterline crossings. County will look for money to install the crossings on Grapevine RD.
- 2011 Ford diesel sold for \$7000.00 at the auction in Phoenix on February 13, 2021. After fees we received \$5000+
- Fracking of the well in Poland Jct. is on hold for now. They plan to use liquid nitrogen. Should not affect surrounding wells. Not sure if they will use this well.
- First appraisal on rental at 13193 Central is for \$80,000.00. Waiting for paper work on second appraisal.

##### 6.2. Office Report - By Mardi Befort

- Past Due accounts
  - As of Wednesday, March 24, 2021 there is a total of 28 past due accounts totaling \$8,354.28
  - 20 are more than 3 months past due totaling \$7,477.64
    - 4 are off with no resident

*Kathy King, Clerk*



- 12 of those customers have not contacted the office to make payment arrangements and have not made a payment since before February. Each of their bills, Maria added a bill note which I highlighted and stamped letting them know they will be turned off if we do not receive payment by April 10<sup>th</sup>.
- 4 remaining customers have made a payment within the past month.
- 8 remaining past due (less than 3 months) totaling \$876.64 are making payments just not consistently.
- All past due accounts were stamped.
- 50/50 Meter Grant application the application was submitted 20 minutes past the deadline and was rejected. This may be a good thing as the budget for the entire project was \$200,000. Mardi felt that if we submit for the grant next year we could do a 2 phase project and save some money.
- SEARCH Grant/PER Granite Basin has sent over the contract, I included in your packets (market with the pink tab), the Scope of Services, Payment agreement and the Proposed Project Schedule. They anticipate starting 4/19/2021 with the final report 9/20/2021. If you have any questions feel free to call me.
- I had Maria do an audit of our customer files, for who has an application on file, who has a deposit, etc. when she is done, we will mail out applications to those who do not have one on file so we can have accurate records.
- We received our Consumer Confidence Report (CCR) yesterday, March 24h, from Brian Cunningham. We are required to have them mailed out by July 1<sup>st</sup> each year. This year we will have them out before May. There is a copy of the report in your packets.
- Caden Technologies started their assessment of our office computers. Today they scanned our office computers after they complete the scans and look at the data from it they will give us their recommendations of any upgrades or improvements we can do to our computers, then we will move forward with the daily security scan and back up of our data.
- This month's direct deposit check for the Bank of the West account was \$8,012.69.

## 7. CONSENT AGENDA

- 7.1. Approval of January 2021 financials
- 7.2. Approval of February 25, 2021 Regular Meeting Minutes
- 7.3. Approval of March 4, 2021 working session minutes.

**Clerk King motions to accept the Administration and Staff Reports and to approve the Consent Agenda, Member Jones 2nds, Vote - Chair Mish - Aye, Clerk King - Aye, Member Jones - Aye, Member Cocchiola - Aye, Member Burruss - Aye - PASSED**

## 8. ACTION AND DISCUSSION ITEMS

### 8.1. OLD BUSINESS

- 8.1.1. Discussion and possible action on purchasing a work truck for no more than \$30,000 (Frank/Mardi) **Chairman Mish motions to purchase the 2012 Dodge after a mechanic looks at the truck and lets us know what we are getting into and if he sees any major issues, Member Cocchiola 2nds, Vote - Chair Mish - Aye, Clerk King - Aye, Member Jones - Aye, Member Cocchiola - Aye, Member Burruss - Aye - PASSED**
- 8.1.2. Discussion and possible action on hiring a Grade 3 water distribution & Grade 1 water treatment operator. (Frank) **Tabled**
- 8.1.3. Discussion and possible action on surplus windmill **Tabled**
- 8.1.4. Discussion and possible action regarding the renewal of the cell tower lease. (Tosca) **Discussion and update only from Attorney Tosca Henry**
- 8.1.5. Discussion and possible action on adding Arizona Broad Band company to the tower. (Tosca) **Discussion and update only from Attorney Tosca Henry**

*Kathy King, Clerk*



- 8.1.6. Discussion and possible action on opening the office to the public. (Mardi) **Clerk King motions to keep the office closed for another month and to put it on the next agenda, Member Jones 2nds, Vote - Chair Mish - Aye, Clerk King - Aye, Member Jones - Aye, Member Cocchiola - Aye, Member Burruss - Aye - PASSED**
- 8.1.7. Discussion and possible action on continuing or discontinuing to waive credit card fees. (Mardi) **Member Cocchiola motions to continue to waive credit card fees while the office is closed, Clerk King 2nds, Vote - Chair Mish - Aye, Clerk King - Aye, Member Jones - Aye, Member Cocchiola - Aye, Member Burruss - Aye - PASSED**
- 8.1.8. Discussion and possible action on Oak Hills well and Racetrack Well. (Frank) **Tabled**
- 8.1.9. Discussion and possible action on treatment for nitrates at Chimney 1 & 2 Wells (Frank) **Tabled**
- 8.1.10. Discussion and possible action concerning meter for account 722 (Frank/Tosca) **Discussion and update, Attorney Tosca Henry gave an update**
- 8.1.11. Discussion and possible action concerning easement for account 681 (Parcel 500-09-128). (Frank/Tosca) **Discussion and update, Attorney Tosca Henry gave an update**

## 8.2. NEW BUSINESS

- 8.2.1. Discussion and possible action to pay for mileage and per-diem for employees on District business. (Frank) **Discussion and direction from the Board. Board directed Staff to put it on the next agenda. Before moving forward on this they would like to see a clear policy, procedure and process for how employees would be paid for mileage and per-diem while on District business.**
- 8.2.2. Discussion and possible action regarding the Lucas Well Litigation. Pursuant to Arizona Revised Statutes 38-431.03(A)(3) or (A)(4), the Board may vote to convene in executive session for discussion or consultation for legal advice with the attorney or attorneys of the public body or for discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation on the Lucas Well Litigation. No action will be taken in executive session. **Attorney Tosca Henry brought to the Boards attention that Chairman Mish has a conflict with this agenda item because of his personal relationship with opposing party which was on record at the October 24, 2019 meeting and asked the Chairman Mish not to attend this executive session. Chairman Mish exited at 7:20 p.m. Member Cocchiola motioned to go into executive session, Clerk King 2nds Vote - Clerk King - Aye, Member Jones - Aye, Member Cocchiola - Aye, Member Burruss - Aye - PASSED The Board entered into executive session at 7:21 p.m. Member Burruss exited the executive session at 8:08 p.m. Member Cocchiola motioned to exit the executive session, Member Jones 2nds, Vote Clerk King - Aye, Member Jones - Aye, Member Cocchiola - Aye, The Board exited executive session at 8:28 p.m.**

- 9. **ADJOURNMENT** Member Jones motions to adjourn, Member Cocchiola 2nds, Vote - Clerk King, Member Jones - Aye, Member Cocchiola - Aye **PASSED**

*Kathy King, Clerk*