

Mayer Domestic Water Improvement District

Minutes of Regular Meeting

August 24, 2023

1. MEETING OPENING

1.1. CALL TO ORDER 6:01 p.m.

1.2. ROLL CALL OF MEMBERS

Chairman Kathy King – Present, Clerk Shasta Guthrie – Present, Member Keith Francen – Present, Member Kevin Jones – Present, Member Jacque Burruss – Present

Manager Mardi Befort, Project Manager Tom Thurman, District legal counsel Dan Jones (via ZOOM) were also present at the meeting.

1.3. PLEDGE OF ALLEGIANCE

1.4. COMMENTS FROM THE PUBLIC – 6 members of the public were present –

Melody Gourlie stated she has been on the waiting list since 2006 when she has inquired about the list in the past, she has been told she was taken off the list or that the list was lost she does not think it is fair that some else gets to come in and be put ahead of her.

2. CONSENT AGENDA

2.1. Approval of May 2023 Financials

2.2. Approval of June 22, 2023 Meeting Minutes

Clerk Guthrie moved to accept approve the consent agenda, Member Burruss 2nds, Vote – Chairman King – Aye, Clerk Guthrie – Aye, Member Francen – Aye, Member Jones – Aye, Member Burruss – Aye - MOTION PASSED

3. ADMINISTRATION/STAFF REPORTS

3.1. & 3.2 Manager's Report/Office Report – By Manager Mardi Befort

- We had 7 blue stakes as of today.
- We had 2 leak this month.
- The guys have been working on building a cover by the garage so they have a shaded and covered area to work on vehicles and equipment.
- ARPA Grant update: No Update still waiting on engineering to be completed.
- Oakhills, No Update
- Racetrack well: We received the permit from ADOT and plan to begin that portion of the project the 2nd week of September still waiting on ADOT Permit and FUP from BLM
- Sandfilter update: No Update
- Meter Replacement Grant: We have the signed contract from Bureau of Reclamation and I have placed the order for the meters with Ferguson and will go out for bid for all of the other materials.
- Poland Junction Project. Still waiting for the final approval from APS
- Water Turn Off's/Past Due Account
 - This month we sent out 64 past due bills.
 - There were no people on the shut off list this month.

Approved 9/28/2023 Board Member Signature and Title _____

Kathy King, Chair

- Water usage this month and last month
 - It took 2 days to read meters.
 - August water pumped 3.37 million gallons, water sold 2.60 million gallons, water loss 22.78% This is due to the 2 water leaks this past month.
 - 51 (8%) customers used 10,000 or more gallons of water totaling 949,700 gallons which is 37% of the water sold
 - 203 (32%) of our customer used between 5000-10,000 gallons of water totaling 821,100 which is 32% of the water sold
 - 289 (46%) of our customers used between 1-5000 gallons of water totaling 834,000 which is 32% of the water sold
 - 84 (13%) of our customers used between zero gallons of water
- Website usage
 - In the past 30 days our website has had 378 views and 190 unique visits
- Direct deposit payroll transfer check for the Bank of the West:
 - If you approve 5.1 the August transfer will be \$16,484.86 if you don't it will be \$11,484.86.
- Correspondence in your packets.
 - Public records request
 - Letter From Ethel Barnum
 - Balance of Bureau of Reclamation funds

4. OLD BUSINESS ACTION AND DISCUSSION ITEMS

4.1. Discussion and possible action on application request to increase number of dwellings and change of use of parcel at 12900 Central Ave

Chairman King asked Priscilla Ingolia (Who was present via ZOOM) if she would like to make a statement.

Ms. Ingolia - "Yeah. First of all, I would like to thank everyone for allowing me to go ahead and speak. I do have some information that I just wanted to go ahead and read. I did get an opportunity to go ahead and send a couple of emails. That basically does have this information. But anyway, the water meter was turned on at 12900 Central Avenue on 3/20/2019 because there was an existing meter at this property. I've been paying for water for this location for the last four years in anticipation of opening a small RV park. The RV park only has 24 spots on it. I have sent you the site plan for it. I don't know if you had an opportunity to go ahead and review that information. There currently is a water tank on the property to go ahead and service our RV park. It would have a five gallon per minute restrictor to the meter with a three-quarter inch water line that would supply water to the actual tank. As you probably already know, RV's do use a minimal amount of water. I sent you some information that I had gotten from the Internet. They talked about, an average RV uses 6.16 gallons of water per day, and one person in a household can use up to 120 gallons of water per day. Therefore, if you did the math, the water usage for the 24 RVs would probably be close to the water usage of a household. One of the things I did notice is the application does not state that I would not be able to use my current water meter that's located at 12900 Central Avenue to fill the water tank. The one thing I'm hoping is that we are in agreement that I can go ahead and use my current water meter to do so. Otherwise, the one thing that I would ask you to go ahead and provide in writing to me is why I could not do this so that I could go ahead and seek advice on it. The other thing that I would like to know is when and because as we know that meter has been at Central Avenue for quite some time. But when the original meter was placed at

that address and then provide me with the guidelines that were not in effect at that time. I truly appreciate the time you allow me today to go ahead and speak with you about this and definitely would like to gather your thoughts on it.”

Chairman King thanked Ms. Ingolia.

Chairman King moved to deny the application to serve change in use for a non-domestic purpose for the parcel at 12900 Central Ave., Member Burruss 2nds,

Discussion –

Ms. Ingolia, So, it sounds like they and I'm not quite sure how exactly, the proceedings go, but it does sound like it was denied. So, I guess my request is that you go ahead and you put it in writing why you're denying this since there's been a water meter at that property. I don't even know originally when that was placed. But why you're denying that and also the actual date that water meter was placed and what the guidelines were at that time. So, if you could do that, if you know, Mardi could send me that information, then I can go ahead and decide on how I want to go ahead and proceed with it. But I do appreciate it unless there's anything else you want to share about it. I do appreciate the time that you took to go ahead and talk with me on it.

Chairman King thanked Ms. Ingolia but stated that technically we haven't voted on it yet. There was a motion on the floor with a second now the Board members will have the opportunity to discuss the matter before they vote. Any information going forward that you need, you can facilitate through Mardi our manager.

Member Jones, I think basically what we need to bring up is that the amount of water that will be taken through that meter was originally designated for residential use there are some people that are here tonight have been waiting years to get water to their houses. By having 24 trailers coming on is like having 24 more families getting water and people have been waiting for years for meters.

Member Burruss – We have a moratorium on our water and that would be considered a commercial property with all of those trailers and more than one residential dwelling. So it's just not feasible at this point. We have, like he (Member Jones) said, we have people waiting.

Member Guthrie - Just a reminder, the district's core purpose and first priority is to serve domestic water users. Currently there's an insufficient capacity to serve even the bona fide domestic water users and there's a moratorium in place.

Chairman King - I believe that our priorities as domestic water district to be with the priority for the capacity for the domestic users.


Vote – Chairman King – Aye, Clerk Guthrie – Aye, Member Francen – Aye, Member Jones – Aye, Member Burruss – Aye, MOTION PASSED

4.2. Discussion and possible action regarding the Lucas Well Litigation. TABLED

5. NEW BUSINESS ACTION AND DISCUSSION ITEMS

5.1. Discussion and possible action on increasing the monthly transfer to the Direct Deposit Payroll account to cover payroll taxes.

Approved 9/28/2023 Board Member Signature and Title


Heather King, Chairman

Ms. Befort explained that we (office staff) filed and paid payroll taxes online through our deposit Bank of the West (BOTW) account but since switching to Quickbooks (QB) online, QB now files and pays the taxes but payroll taxes will come from the BOTW payroll account instead.

Clerk Guthrie asked if it was the same money just a matter of which account it is taken from.

Ms. Befort stated yes, because we can't do e-checks from our Warrant account it has to come from our BOTW accounts, and the County had directed me to create just an account for payroll purposes.

Mr. Thurman stated that with the upcoming projects the employee hours will increase.

Clerk Guthrie stated this sounds to her like housekeeping and within your (Ms. Befort) authority. I don't know why the Board needs to vote on it.

Ms Befort, this is how we've done it in the past. I was given approval to open an account with 10,000. That wasn't enough because of the three pay periods. Because the Board approved it originally, I'm asking for approval again. I am also being transparent with everybody and nobody can come back and question what I am doing and why. I had to get approval to begin with, so I am continuing to get approval. If the Board in the future prefers I not bring things like this and want to give me approval to just do it that is fine, but I am doing what we have done historically.

Clerk Guthrie – I think disclosing it is all I would expect. It's getting us involved in the minutia of which software program we use and that kind of thing.

Ms, Befort, its because of the software change that this is happening.

Member Burruss moved to increase the monthly transfer to the Direct Deposit Payroll account to cover payroll taxes to \$20,000, Member Jones 2nds, Vote – Chairman King – Aye, Clerk Guthrie – Aye, Member Francen – Aye, Member Jones – Aye, Member Burruss – Aye, MOTION PASSED

5.2. Discussion and possible action on scheduling working session meetings.

Clerk King said she would like to schedule a work session to discuss Policy on meters and personnel things for September 9th.

Member Burruss moved to schedule a work session for September 9th at 11:00 a.m., Clerk Guthrie 2nds, Vote – Chairman King – Aye, Clerk Guthrie – Aye, Member Francen – Aye, Member Jones – Aye, Member Burruss – Aye, MOTION PASSED

6. ANNOUNCEMENTS

6.1. Next regular board meeting Thursday, September 28 at 6:00 p.m.

7. ADJOURNMENT

Member Burruss moved to adjourn at 6:21p.m., Member Jones 2nds, Vote – Chairman King – Aye, Clerk Guthrie – Aye, Member Francen – Aye, Member Jones – Aye, Member Burruss – Aye, MOTION PASSED