

Mayer Domestic Water Improvement District

Jan. 3, 1991

Meeting Called to Order at: 7:35 PM by Chairman Samsill.
Role Call: Present Houser, Tesky, Sandy, Diskin, Chairman Samsill
Motion by Tesky, second by Diskin, written minutes of Dec. 6 be
accepted as furnished. Approved unanimously.

Diskin presented a copy of the postal rates for mass mailings.
Clerk had also received a similar copy.

Clerk Houser explained that it had been determined that we must
bank through the County Treasurer. All the other Districts that
have been banking directly will now have to conform. We have set
up an account with the Treasurer's office to pay our debts, with
warrants and a pass through account with VNB to handle customer
payments and transmit them to the Treasurer's office. The money
held by the Treasurer's office will earn interest. Bob Allen of
Schaefer, Smith and Ankeny has rewritten the liability policy,
giving us the same as Albins had. Since Bill Dunham is not an
employee of the District, there is a problem with his being
covered by our Surety Bond, but there is a provision that since
we elected him to act as the manager, he may be covered. They
are to let us know.

Discussion as to need for adoption of water rates. Discussion
followed on the rates now charged by Albins. Bill Dunham ex-
plained that the basic rate is \$19.00 per month, including the
first 1000 gallons, then \$1.80 per 1000 above that, plus tax,
which makes the base bill \$19.95. In November of 1990, there was
a tax of .65 per 100,000 gallons added to cost. Albins absorbed
the cost. It was agreed that was a good idea. There is a \$60.00
turn on deposit which is refunded at 6% per year. There is a
\$100.00 meter deposit for installation of a new meter, which is
paid back at \$10.00 per year. There is a \$40.00 connection
charge for installation, for putting in the meter. There is also
a \$25.00 surcharge for delinquent accounts that are turned on and
turned off. \$10.00 for reread at the request of the customer, if
the reread is unnecessary. \$10.00 for turn on or turn off at
customer request. \$50.00 for installation of valve ahead of the
meter at customer's request. Question as to special rate for the
people who are not in the District. It was pointed out that it
is to come up later under new business. A question by Teskey in
regard to later replacement of these valves. Albins stated that
they should last twenty years.

Clerk Houser moved to adopt the rates and charges used by the Mayer Water Co. to avoid problems, second by Tesky. Vote unanimous to approve. Clerk Houser moved that the Board review and set water rates for the year at the first meeting of each year. second by Tesky. Approved unanimously.

Discussion followed in regard to operation of the Water District and Bill Dunham's duties. Tesky moved, Second by Diskin, that we draw up a contract, to be checked by our lawyer, with Bill Dunham, to act as Manager for the District. Approved unanimously.

Discussion on emergency and back up number, and back up plumbers. Tesky moved and Sandy seconded that we retain Rick Logan at \$15.00 per hour, any other back up employee would be at \$10.00 per hour. Approved unanimously.

Discussion as to need for CPA. Pat Thomas of Hendrix, Holt and McKenna was suggested for that post. Moved by Houser, second by Tesky that we hire Pat Thomas as CPA for the District. Approved unanimously.

Discussion as to when we should cut off water to the customers of the Water Company, who chose not to be members of the Water District. Suggested that we consult with Lockwood. Only two customers are out of the District. Moved by Tesky, second by Sandy that we call Robineaus and McMillan, prior to shutting off their water. Approved unanimously. Joe Samsill will call.

Discussion on level of bookkeeping and monthly reporting. Dunham distributed an accounting sheet with income and expense separated and summarized. It was generally accepted, but Houser asked for an amortization sheet to also be included. Moved by Tesky, second by Houser to accept the accounting sheet and amortization schedule. Approved unanimously.

Discussion in regard to frozen pipes belonging to Kathy King. The matter has been taken care of. Discussion in regard a drop box. Suggested that we check into the Library, Elders Club, or Ranchtown Plaza as a spot for it. We will approach each and then select one from among those that are agreeable.

Suggestion that we pay rent to Mayer Recreation Center for use of the building. Tesky moved, Diskin seconded that we pay Mayer Recreation Center \$19.95 per month rent for use of the meeting room. Approved unanimously.
Move to adjourn by Houser.

Adjourned at: 9:26 PM